

# Wright Flyer



September 2024

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Chapter President  
Thomas Giovino

Greetings SDFM Aviation Chapter,

As I write this today, we are closing out September, and the end of the Fiscal Year. I hope everybody had a successful year end and are prepared for FY25. It looks as though we will be under CRA at least until the new year. This is nothing new to long time FM'ers, as we have planned accordingly. Moving forward, we have completed voting on the Constitution and By-laws for the Aviation Chapter, and the documents will be signed and filed. I want to thank all those that took the time to vote, suggest, and correct our document. The official versions will be posted on our web-page in the near future.

The Air Force Marathon was held a few weeks ago, and I wanted to thank those volunteers who braved the early morning to serve water and Hoist to the bikers and runners moving past station "E" also known as Margaritaville at around the 7-mile mark. We have some great pictures in the newsletter. There are more events that are in need of volunteers, please come out and meet-up with your fellow Aviation Chapter members and do good things while having some fun.

We are having our Holiday Party early this year, 19 Nov, so please plan appropriately. A "Save the Date" flyer should be hitting your mailbox soon so be on the lookout. I hope to see you there and to kick off the holiday season in style.

The month of October brings in the cooler weather, turning of the leaves, and Halloween festivities. I would like to revive networking social events as informal get-togethers at a local establishment on Friday afternoons. More information will be forthcoming through your VP's, so be on the lookout.

I hope everyone has a safe time and will update you next month. If you have suggestions, or ideas, please let me know. Take care.



On 30 Sept we celebrate all of you – on the National Defense Financial Manager Day!

SDFM's Board of Directors proclaimed September 30th as National Defense Financial Manger Day. The proclamation stated, ""Defense financial managers ensure budgetary integrity, operating performance, stewardship, and systems and control over nearly one trillion dollars in appropriated funds per fiscal year, from October 1 through September 30," and went on, "All appropriated funds must be properly accounted for and fully expended in accordance with applicable laws and regulations by September 30th of each fiscal year."

 **SDFM**  
**NATIONAL DEFENSE  
 FINANCIAL MANAGER  
 DAY 2024**  
*Fiscal Year 2024 by the Numbers*



### **Volunteer Opportunities:**

Dayton Foodbank: Oct 28th 9-11am

<https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-52099695-daytonF>

Crayons to Classroom: Nov 8th 1-3pm

<https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-52094418-asmc>

Wreaths Across America: Dec 14th More information on time closer to event.

### **Upcoming Member Meetings:**

31 Oct 2024: Col Stephen Gray, HQ AFMC/FMA Topic:-- TBD



### Congratulations - Retirement

Jamie Fecher, SAF/FMFS, 31 years of dedication to the Air Force and for her many contributions she has made over the course of her amazing career. The best of luck on your greatest adventure!

**Welcome** - Mr James Davis as the new SDFM Aviation Chapter Historian

**28th Annual Air Force Marathon - Hydration Station Volunteers.** Thank you to our ASMC members who volunteered at USAF Marathon water station on 21 Sep 2024: Evan Saylor, Debbie Ruby, Lisa Gagel, Jennifer Caplinger, Ethan Caplinger, Julie Louthain, Dawn Holding, Thomas Giovingo, Matt Spencer, Michael Massie, Mansi Gautam, Curt Harsch, April Kettlewell, David Bruening, Kevin Gould, Torya Williams, Dan Robinson and Colleen Robinson. Our volunteers were a big.



If you participated in the USAF Marathon send us your photos. We would like to include them in the next newsletter.





**Comptroller Services Portal (CSP) - Digitizing into the Future**

The SAF/FM AFFSO is excited to announce the next major Comptroller Services Portal release, v.2.0, will include the new Report of Survey (ROS)/Financial Liability Investigation (FLI) module. The ROS/FLI module simplifies and digitizes the current paper-based process used by the Regular Air Force, making documentation and process management a snap.

The updated documentation format is self-contained in one location, searchable, auditable, archivable and will completely automate the entire process. The module will be rolled out to active duty at the end of October. While the initial iteration of ROS/FLI will only support Regular Air Force and Space Force investigations, development is in progress to expand support to Air Force Reserve Command (AFRC) and Air Force National Guard (ANG) investigations.

Thanks to our Subject Matter Experts (SMEs) who assisted in helping us define roles, refine the workflow to support upcoming changes to guidance, and explain the practical application of this process at installations. The AFFSO is excited to offer another tool for the Servicing Comptroller and ROS communities and look forward to inviting our field SMEs to participate in upcoming field testing this September, release the end of October. CSP is accessible via <https://csp.cce.af.mil>



Soon to be available  
in the Production  
Environment via  
<https://csp.cce.af.mil>



# TREASURER'S REPORT

## August 2024

**Treasurer: Rebecca Wilkins & Lucas Compton**



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$22,050.23	\$192,091.40	\$166,535.85
+ Income/Expenses	\$0.00	\$5,692.43	\$5,257.71
+ deposits	\$0.12	\$0.00	\$0.00
<b>Ending Balance</b>	<b>\$22,050.35</b>	<b>\$197,783.83</b>	<b>\$171,793.56</b>

Note: The Fidelity ending balances are 31 August 2024. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.



**Email Flooding**

Email Flooding, or Email Bombing, is a type of Denial-of-Service cyber-attack. In this attack, the target's inbox is flooded with many spam emails from a variety of sources. The target's spam filters, and mailbox rules will likely not be able to detect all the incoming mail as spam. This is because some of the spam is legitimate mail that is being misused because the attacker simply signed the target up for hundreds or more email lists for legitimate sites. This page, <https://www.wright.edu/information-technology/email-security#flooding>, provides some useful information on Email Flooding and how to handle it if you are targeted.

**Microsoft Office Accessibility Checker**

The Accessibility Checker in Microsoft Office is a tool that will review documents and emails to find if any of the contents may cause issues for users who have disabilities. Potential issues include missing alternative text for images that is used by screen readers, missing slide titles in presentations, worksheet cells that only use red font and not a negative sign or parenthesis to show negative values. The checker can provide tips or other information to resolve the potential issue. Full details of the Accessibility Checker's rules are available here, <https://support.microsoft.com/en-us/office/rules-for-the-accessibility-checker-651e08f2-0fc3-4e10-aaca-74b4a67101c1>.

To use the Accessibility Checker, go to the Review tab of the Ribbon for any Microsoft Office application and click the Check Accessibility button. If the Office application has a status bar at the bottom of the window, an indicator labeled "Accessibility: Investigate" will be shown in the left-hand side of the status bar. Clicking on it will open the Accessibility Checker. More information on how to use the checker can be found on this page, <https://support.microsoft.com/en-us/office/improve-accessibility-with-the-accessibility-checker-a16f6de0-2f39-4a2b-8bd8-5ad801426c7f>.

**Sensitivity Labels**

Sending files to users within, and outside of, your organization through email or chat is a common task. An inherent risk in doing this is that your files are no longer staying within your organization or may accidentally go to the wrong users within your organization. For some files, this is no issue, but other files may hold information that is sensitive, personal, or critical to your organization. Sensitivity Labels enable users to easily apply a level of classification with built-in encryption to files. Many of the most common document and image file types are supported as shown in this page, <https://learn.microsoft.com/en-us/purview/information-protection-client?source=recommendations&tabs=devices%2Cinstall-client-exe%2Cclassification-file-types%2Cexcluded-folders#supported-file-types>. Basic information on Sensitivity Labels is documented here, <https://learn.microsoft.com/en-us/purview/sensitivity-labels>.

The specific capabilities and types of labels will be decided by your organization. For example, the Air Force has deployed a choice of Uncontrolled Unclassified Information and Controlled Unclassified Information (CUI). One of these labels is "CUI -DoD Community," which restricts access to the file's content to authenticated users within the DoD 365 tenants only. More details on this can be found here, <https://usaf.dps.mil/sites/The-Hub/SitePages/DAF365-Sensitivity-Labels.aspx>.

**Keyboard Shortcuts for the Office Ribbon**

**Ctrl+F1** will toggle the Simplified Ribbon on and off or toggle collapsing the ribbon depending on which version of Office is being used.

Like most apps, the **Alt** key enables quick Ribbon navigation. After pressing Alt, letters will appear above the Ribbon's tabs and pressing that letter will expand that tab and place letters and numbers on each button within that tab. For example, while composing an email in Outlook, pressing Alt then "**H**" will open the Home tab and then immediately pressing "**A**" then "**B**" opens the Address book.



**ASMC – Aviation Chapter  
Executive Board Meeting Minutes  
11 Sep 2024 (1200-1248 hrs)**

I. **Call to Order:** Thomas Giovingo at 1200 hrs

II. **Attendance/Reports**

**Treasurers:** Lucas Compton, Rebecca Wilkins (A)

**Secretary:** Shawn Kain (A)

**President-Elect:** A1C George Walton

**Vice-Presidents**

**AFAA:** Jonathan Pepples (A)

**AFLCMC:** Julie Louthain (A)

**AFMC:** JoAnne Hutchison (A)

**AFRL:** Tammy Pendergast (A)

**At Large:** Rhonda Pepitone (A)

**Contractors:** Patrice Solorzano

**88th CPTS:** A1C George Walton

**Committee Chairs:**

**Audit:** Stephanie Burd, Michelle Bahan

**Augsburg Scholarship:** JoAnne Wills

**Awards and Recognition:** Sheena Fast, Amie Satterfield (A)

**Chapter Competition:** Heather Brodess (A)

**Communications:** Colleen Robinson (A)

**Community Activities:** Jennifer Caplinger (A), Jessica Pauley

**Health & Wellness:** Fernando Mason (A)

**Membership:** Jaime laquinta (A), Edward Jackson

**Professional Development:** Trent Harpest (A), Andrea Hamilton (A)

**Early Careerist:** Sandra Moncree (A)

**Programs:** Shawn Coil (A)

**Tickets:** Vacant

**Ways & Mean:** Sarah Garrette

**Historian:** James

Other Attendees: Tracey Hearn (A)

(A) = In Attendance

III. **General Business**

A. OLD:

- i. Rebranding – Constitution and By-Laws have been approved by two-thirds of the Executive Board. The Constitution and By-laws have been sent to the VP's to be distributed to the general membership. Each VP will report the results of the voting to the Executive Board next month. Thomas asked VPs to ping their membership for responses. Jaime will send the Constitution and By-laws to members.
- ii. Christmas Party Committee Stand-up - Looking for some volunteers – Jaime and Thomas will help. We will put a notice in the newsletter asking for help. Julie, JoAnne Hutchison, Amie, Rebecca, Tammy, and Tracey will help. There was discussion on whether we should we do it in November to avoid conflicts with other organizations' Holiday Parties.



iii. E-Mail lists for VP's and Organizations – attendees discussed ways to improve membership distribution lists. Jaime will send a filtered list to the VPs. Thomas also mentioned it would be helpful to have listed who is CDFM and CDFM-A.

" NEW:

Upcoming Volunteer Opportunities – Jen Caplinger/Jessica Pauley update. Jen reported on the following: Marathon has 18 volunteers – should be fine. Mid-October event – Feed the Creek. Crayons to Classrooms – possibly November. Food Bank – possibly December. Wreaths Across America – December – may purchase some wreaths & decorate graves of fallen heroes. Shoes for Shoeless – should we take socks for donation at the Christmas Party? Attendees discussed other possible charitable things for the holidays.

ii. VP's/Committee Chairs - Member News and the Newsletter – no updates. Upcoming Volunteer Opportunities – Jen Caplinger/Jessica Pauley update - Crayons to Classrooms; Marathon (need 15 more people signed up by EOM Aug); Feed the Creek (4 Oct, 1200-1330 - will have Sign Up Genius)

iii. Upcoming Lunch & Learns – Shawn Coil.

a. Working Capital Fund with Ms. Cayot, HQ AFMC/FMR rescheduling.

b. Col Gray (AFMC/FMA) will speak in October. Try to get someone for November. December is the Christmas Party.

iv. Around the room - Trent is checking on the zero balance receipt for the Mini-PDI interpreters.

v. CDFM Study Books – JoAnne Hutchison asked about the new books. Trent said there's supposed to be another change to CDFM after October 1. We will wait until after changes are made before the chapter buys new study books.

vi. Next Mini PDI - There was discussion on the venue and sponsorships.

IV. Meeting Adjourned: 1248





**Teksouth Free Tips & Tricks - October**

Join us for Tips and Tricks, a free virtual webinar series designed for the needs of financial management and government accounting professionals. Tips and Tricks hosts monthly training on the Microsoft products already utilized within your government/DoD workplace!

In October, Jon Palmer will cover Microsoft Excel, with a focus on Power-User. His lesson will also cover:

- Excel functions for data cleanup
- Easily clear blank rows in data
- Filling in missing data from the rows above
- Cool checkbox tips

Join us and elevate your Excel skills to the next level!

Note-taking is not necessary during the session! This course is intended for learners of all levels of expertise, and all are welcome to join.

Our sessions will be held on Thursday, October 17, 2024, at 10:00 ET and 15:00 ET.



## 2024-2025 Executive Board

President	Mr. Thomas Giovingo
President-Elect	A1C George Walton
Secretary	Mr. Shawn Kain
Treasurers	Mr. Lucas Compton, Ms. Rebecca Wilkins

### Organizational Vice Presidents

88th CPTS VP	A1C George Walton
AFAA VP	Mr. Jonathan Pepples
HQ AFMC VP	Ms. JoAnne Hutchison
AFRL VP	Ms. Tammy Pendergast
AFLCMC VP	Ms. Julie Louthain
At Large VP	Ms. Rhonda Pepitone
Contractor VP	Ms. Patrice Solorzano

### Committee Chairs

Audit	Ms. Stephanie Burd, Ms. Michelle Bahan
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition	Ms. Sheena Fast, Ms. Amie Satterfield
Chapter Competition	Ms. Heather Brodess
Communications	Ms. Colleen Robinson
Advertising/Publicity	Vacant
Newsletter Editor	Ms. Colleen Robinson
Photographer	Ms. Tracey Hearn
Webmaster	Mr. Jonathan Paden
Community Activities	Ms. Jennifer Caplinger; Ms. Jessica Pauley
Health & Wellness	Mr. Fernando Mason
Membership Professional	Ms. Jaime laquinta, Mr Edward Jackson
Development	Mr. Trent Harpest, Ms. Andrea Hamilton
Early Careerist	Ms. Sandra Moncree
Programs	Mr. Shawn Coil
Tickets	Vacant
Ways & Means	Ms. Sarah Garrette
Historian	Mr James Davis

