

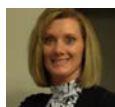


# Wright Flyer

April 2024

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Chapter President

Amie Satterfield

Greetings Aviation Chapter,

It's hard to believe we are a third through 2024. It's been full steam ahead for me this year and probably for you. The Aviation Chapter never slows down, either. So far this year, we have volunteered at the Dayton Food Bank, Crayons to Classroom, St. Vincent's Easter Egg Hunt, and Feed the Creed.

The 2023 – 2024 Aviation Chapter year ends June 30th. We have several positions up for reelection. Anyone interested in joining the Board and contributing to the Chapter's success should reach out to me or the VPs listed below. Incumbents will serve on the Board from July 1st, 2024 – June 30th, 2026.

- HQ AFMC – JoAnne Hutchison
- At Large – Ed Jackson
- AFRL – Tom Giovino
- 88th ABW – A1C George Walton

If you want to be involved but aren't sure you are ready to take on a VP spot, we have the following committees that are looking for Co-Chairs. This is your chance to step up and make a difference. You will work closely with the Committee members already in place to become familiar with the duties. It's a great opportunity to become involved with the Chapter!!

- Professional Development Co-Chair – replacing Sarah Gwaltney
- Treasurer Co-Chair – replacing Charmaine Powell
- Awards Co-Chair – assisting Sheena Fast
- Membership Co-Chair – assisting Jaime Iaquinta

**Twitter:** @asmctweets  
**Facebook:** www.facebook/pages/  
 American-Society-of-Military-  
 Comptrollers  
**Website:** http://www.asmc-  
 aviation.org/



## Presidents Message

Being a part of ASMC is very rewarding and opens doors to possibilities and friendships. I arrived at Wright Patterson in September 2020 and spent the first year here isolated and not knowing anyone. I joined the Aviation Chapter so that I could become part of a community and get to know other FM'ers.

In the last few years, I have gained many friendships and participated in activities that I wouldn't have participated in by myself. It also allowed me to challenge myself to push beyond my comfort zone – I am a true introvert and do not like to be the center of attention or have to speak in front of a large crowd. I knew that being the Chapter President would force me to do things that I wasn't comfortable doing. I am so glad that I did – while I still don't like public speaking, I survived it! It showed me that I can tackle those fears and prove to myself that I can do hard things.

Everyone joins ASMC for their own personal reasons – networking, training, career growth, etc. Your personal reasons are what make you an integral part of our Chapter. I encourage you to find your WHY and get involved.

Please join us for our **Summer Social!**

Wednesday, June 12th, 2024 from 2—5pm at the Wandering Griffin:  
3725 Presidential Drive Beavercreek, OH 45431

**SIGN UP HERE!**  
ASMC Aviation Chapter: FM Net-  
working American Society of Mil-  
itary Comptrollers  
([signupgenius.com](https://signupgenius.com))

COME HANG OUT  
WITH OLD FRIENDS AND  
MAKE SOME NEW ONES.  
NETWORK AND SOCIALIZE WITH  
OTHER FM'S AND ASMC MEMBERS. IT'S  
A GREAT WAY TO LEARN ABOUT  
OTHER PROGRAMS AND MEET  
NEW MEMBERS OF OUR  
COMMUNITY.

PLEASE RSVP TO  
ATTEND THE AMERICAN  
SOCIETY OF MILITARY  
COMPTROLLERS AVIATION  
CHAPTER SUMMER NETWORKING  
EVENT. ASMC MEMBERS AND  
NON MEMBERS  
WELCOME!

CIVILIANS,  
MILITARY, AND  
CONTRACTORS CAN  
JOIN ASMC! LEARN MORE  
AT OUR WEBSITE  
<https://www.asmc>



## April Member Meeting

On 25 Apr, Mr Frank Donnelly, AFRL/FM Deputy Director, presented "Process Optimization and Automation". Mr Donnelly is a digital process improvement champion and will inspire you to challenge outdated FM business processes and look for opportunities to simplify your workload using basic user-friendly automation tools. Mr Donnelly shared his background working for private industry and the government. He said, what he learned is that data rules everything around us and if you can use data to help tell your story, you are in a much better place to influence the stakeholders that you have. Also you have to be committed to change because change is complicated.

Mr Donnelly stated the real goal of process automation is to save yourself time or energy so that you can apply that to something different. In other word you now have time to either learn new skills or focus your attention towards more impactful and meaningful work within your organization. Mr Donnelly pointed out you need to invest in your ability to build partnerships and relationships by working with other process stakeholders and things of that nature.

Mr Donnelly walked through a real life example of process automation. He said you should start with a solid process map or a process. You also have to understand each individual step within the process at a micro detail, so that you can look for ways to either eliminate steps or potentially in the future automate steps. Also when you start to list out all the different steps, you need to list out all the stakeholders. So having process maps allows you to take the old to the new. In Mr Donnelly's example they were able to cut down the process to about 10 steps and those 10 steps are about 1/3 of the man hours associated with the process and were able to flush out a lot of idle time in the process.

Mr Donnelly next talked about tools that are available to help with automation. He said there is a Microsoft tool available to automate tasks called Power Automate that uses prompts, triggers and flows. Mr Donnelly gave an example of extracting an Excel file from a email with that typical title and then saves it in the file folder structure in which you normally do and then from there you can start to do your analytical work or execute the process that you needed that data for in the first place. Also, Sharepoint is also a great resource. Lists become great databases and great datasets that you can bring these tools on top of to seamlessly integrate and move data across the environment. Mr Donnelly also recommended exploring apps available to you under MS 365 under the nine box dot.

Mr Donnelly closed with you should just pick a process, build a simple flow, look at the steps, find a stakeholder and then get started. It takes a risk to get started, but the risk is way greater of not getting started because time is a valuable commodity and our commanders and our decision makers and our directors, they expect a lot out of us on a regular basis.

Mr Donnelly was presented with a certificate of appreciation and donation in his name to the Wounded Warriors.

The full presentation they can be found at <https://www.asmc-aviation.org/luncheon/chapter-luncheons/>

### Upcoming Member Meetings:

**12 Jun 2024:**

**Topic: Summer Social - Wandering Griffin, 2pm-5pm**

**26 Jun 2024:**

**Topic: TBD**

**Mr David Arvin, NASIC**

**16 Jul 2024:**

**Topic: CCaR**

**Mr Michael King**



**Feed the Creek.** Thank you to our ASMC members who volunteered at Feed the Creek on 12 Apr 2024. Our volunteers were a big help inventorying food to be distributed to students in need who might not otherwise have a lunch during the school year.



### Volunteer Opportunities

Memorial Day Flag Placement at Dayton VA, 25 May, 0900-1100, <https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-48104343-memorial#/>

Keep your eyes open for future volunteer opportunities:

- Jul - Dayton Food Bank
- Aug - Crayons to Classroom, Feed the Creek
- Sep - AF Marathon Water Station



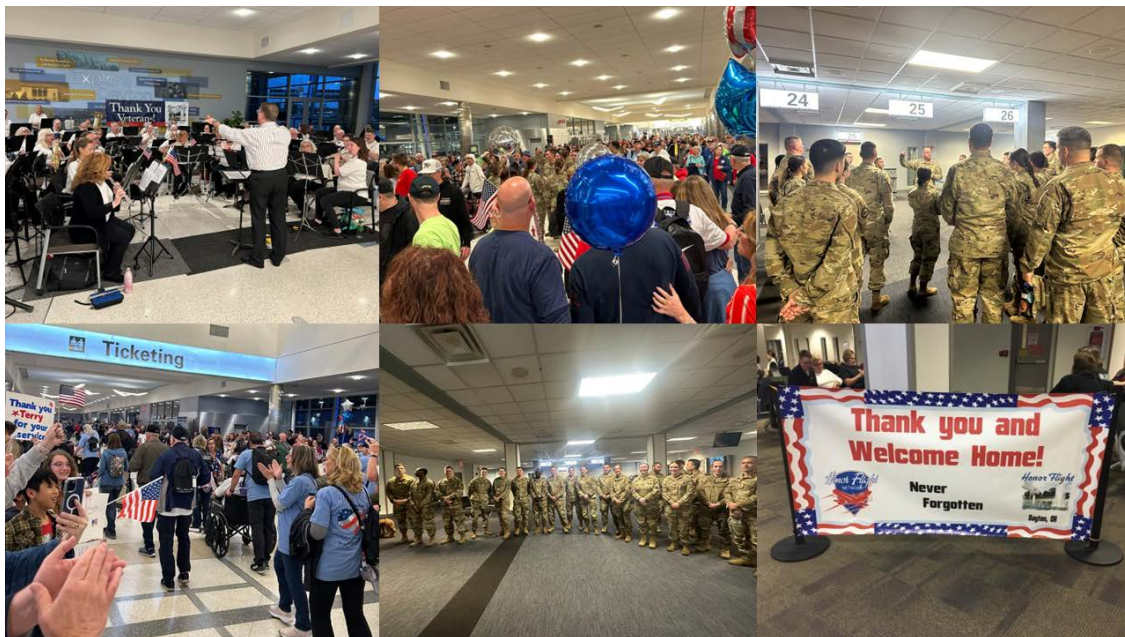


**Honor Flight Dayton.** On 20 Apr ASMC volunteers and military from Wright-Patterson welcomed home the Honor Flight Dayton. The National Honor Flight program was created solely to honor America's veterans for all their sacrifices. The Honor Flight Dayton is one regional hub that is part of the National Honor Flight network, and it's mission is to take veterans of the WWII, Korean Era, and Vietnam Era wars to see their national memorials in Washington, DC. These trips are provided at no cost to all qualified veterans. Participation in an Honor Flight trip gives veterans the opportunity to share this momentous occasion with other comrades, to remember friends and comrades lost, and share their stories and experiences with other veterans.

In addition to escorting WWII, Korean, Vietnam era and terminally-ill veterans from any war to Washington, DC, Honor Flight Dayton also proudly honors (1) deceased veterans who were unable to see their memorials and (2) living veterans who are no longer able to travel to see their memorial through a program identified as Honoring Yesterday's Heroes. Honor Flight Dayton will bring the veteran's photo with them during one of their scheduled Honor Flight trips to Washington DC. While there, they will photograph the veteran's picture alongside a folded flag with the appropriate memorial in the background. After the trip, the family will receive an "8x10" color photo and a certificate from Honor Flight Dayton honoring their veteran.

Honor Flight Dayton receives no Local, State or National government sponsorship and are comprised strictly of volunteers. Honor Flight Dayton's funding comes from individuals, Fraternal organizations and companies who wish to recognize the great accomplishments and sacrifices of our Veterans.

To learn more visit <http://honorflightdayton.org/>



### Embracing Technology: Unleashing the Power of Innovation and Connectivity

Technology has become an integral part of our daily lives in today's rapidly changing world. Technology permeates every aspect of society, from smartphones and social media to artificial intelligence and automation. Instead of fearing or resisting its influence, embracing technology opens possibilities and potential. This article explores the importance of embracing technology, its transformative impact on various sectors, and how it enhances our lives in countless ways.

Technology has revolutionized the way we connect and collaborate with others. Through social media, video conferencing, and instant messaging, geographical barriers are no longer a limiting factor. Individuals, businesses, and communities can now connect, share knowledge, and collaborate on projects across borders and time zones. This unprecedented connectivity not only fosters innovation and cooperation but also creates a sense of global understanding, making us all part of a larger, interconnected world.

Technology has dramatically improved efficiency and productivity in various industries. Automation and digital tools streamline processes, reduce human error, and save valuable time for more meaningful tasks. From advanced data analytics to cloud-based storage systems, technology empowers businesses to make data-driven decisions, optimize operations, and deliver superior products and services. Embracing technology unlocks the potential for increased productivity and profitability in both personal and professional spheres.

Technology integration in education has revolutionized how we learn and acquire knowledge. Digital platforms, e-learning modules, and interactive apps offer a personalized and engaging learning experience. Technology enables access to vast information, making education more inclusive and accessible to people from all walks of life. Additionally, it fosters lifelong learning by providing opportunities for continuous skill development and professional growth.

Technology is a catalyst for innovation and economic growth. Embracing technological advancements encourages creativity, problem-solving, and out-of-the-box thinking. It drives research and development, leading to groundbreaking discoveries and advancements in various fields. Technology also creates new industries, job opportunities, and economic growth. By embracing technology, individuals and societies position themselves at the forefront of innovation, ensuring future prosperity and competitiveness.

Embracing technology is not just about adopting the latest gadgets or following trends; it is about recognizing the transformative power it holds in shaping our lives, communities, and the world. By embracing technology, we not only adapt, but we also empower ourselves to seize new opportunities, connect with others, enhance productivity, improve well-being, foster innovation, and contribute to sustainable development. Let us embrace technology with open arms, harness its potential, and create a future that is both technologically advanced and human-centric.



# TREASURER'S REPORT

**March 2024 Treasurer:**

**Charmaine Powell**



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$20,634.20	\$179,597.07	\$155,237.57
+ Income/Expenses	(\$729.00)	\$4,586.99	\$4,172.81
+ deposits	\$200.11	\$0.00	\$0.00
<b>Ending Balance</b>	<b>\$20,105.31</b>	<b>\$184,184.06</b>	<b>\$159,410.38</b>

Note: The Fidelity ending balances are 31 March 2024. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

## Aviation Chapter Calendar

12 Jun 2024	Summer Social Wandering Griffin
26 Jun 2024	Topic: TBD Mr David Arvin, NASIC
16 Jul 2024	Topic: CCaR



**Cybersecurity News**

EZ-Pass toll smishing scams have been on the rise this year. Smishing victims receive a text, or SMS message, that tricks them into clicking on a malicious link. New campaigns have been spreading where the attacker claims the victim owes a toll and needs to pay immediately to avoid a fee. The provided link leads to a fake toll site designed to resemble the real one. Once the user interacts with the attacker-controlled site, the victims could have their data stolen or device compromised. This article ([https://therecord.media/researchers-find-dozens-of-ezpass-spoofs?&web\\_view=true](https://therecord.media/researchers-find-dozens-of-ezpass-spoofs?&web_view=true)) provides more information but with any text or email using threats or pressure should be handled with caution. Even if you have traveled recently on the toll, you should navigate to the toll site without using the link in the message to reduce risk.

Last month Chirp smart door locks released an update their users should install. However, as described in this article ([https://www.theregister.com/2024/04/15/critical\\_vulnerability\\_chirp\\_lock/](https://www.theregister.com/2024/04/15/critical_vulnerability_chirp_lock/)), severe vulnerabilities may remain. Three years ago, a vulnerability was found that could be used by an attacker to control a user's locks. While the recent update may have hidden the previously exposed app credentials, this does not stop attackers who already have them from continuing to use them. The company has been slow to react and may not fully address the vulnerability.

**Things to Know About Teams Notifications**

Microsoft Teams provides many ways to communicate and collaborate with other users. A result of this is a myriad of notifications and an activity feed that is overwhelming. Teams has three primary ways it will notify a user of certain activity.

Chat messages are the most familiar type of notification we see. These are direct messages from other users or other users within the same chat group. Banner notifications are the popup notifications that appear in the lower-right corner of your window. These notifications are like notifications you may receive from Outlook when you get a new email, or an antivirus scan completes. Finally, the Activity Feed will provide a list of any reactions, @mentions, and channel posts based on your notification settings. For example, only channels you set to show notifications will appear in the activity feed. By default, activity in a Teams channel will not appear in your Activity Feed unless you are @mentioned.

This article (<https://support.microsoft.com/en-us/office/first-things-to-know-about-notifications-in-microsoft-teams-abb62c60-3d15-4968-b86a-42fea9c22cf4>) provides a good breakdown of the types of notifications, and their settings.

**Best Practices for Teams' Notifications**

Like Outlook, Teams can quickly become an overwhelming source of notifications. This guide (<https://support.microsoft.com/en-us/office/best-practices-for-notifications-in-microsoft-teams-ed04b2f7-984b-4ffa-bf78-49ca73675ecb>) provides a good selection of tips and the settings to follow them. Below are some of the tips.

Only follow channels that are relevant. Most users are a member of many groups, and each group may have multiple channels. Receiving notifications from all channels is likely too much. When changing your status, use the Duration option so you do not have to remember to manually reset your status. For example, a user can set themselves to Do Not Disturb for an hour. That way their status will automatically reset to match their calendar instead of staying set to Do Not Disturb until the user remembers to reset it. Users should consider going to the Notifications and Activity settings to setup Teams to provide notifications in the way that works best for them. For example, using email and banner notifications is likely too much so choosing one of them or disabling both may work better for the user's preferences.

**Index of Weekly Tips**

To view prior weekly tips the OneDrive archive of the past Weekly Computer Tips is available here ([https://usaf-my.dps.mil/:f:/g/personal/george\\_diehl\\_us\\_af\\_mil/Ei\\_SOpwptvBFo4kuwFml8dMBQo6f12IMTrb\\_ZOe33PyVag?e=q29Ega](https://usaf-my.dps.mil/:f:/g/personal/george_diehl_us_af_mil/Ei_SOpwptvBFo4kuwFml8dMBQo6f12IMTrb_ZOe33PyVag?e=q29Ega)).

To access the Index of Weekly Computer Tips directly from my OneDrive archive click here ([https://usaf-my.dps.mil/:x:/g/personal/george\\_diehl\\_us\\_af\\_mil/ERbw9GQwXP9Gpw7DoI-qz\\_gBWvqRek3mismYymwcd52cA?e=kDcKXw](https://usaf-my.dps.mil/:x:/g/personal/george_diehl_us_af_mil/ERbw9GQwXP9Gpw7DoI-qz_gBWvqRek3mismYymwcd52cA?e=kDcKXw)). It is a spreadsheet that contains a list of all the topics from all the emails. A category (e.g., Office) and sub-category (e.g., Excel) column have been added to help with sorting and locating specific topics. Additionally, there is a column for keyboard shortcuts so any topic that included a keyboard shortcut, more than 500 so far, will show up here.

The Google Drive archive of the past Weekly Computer Tips is available here (<https://drive.google.com/open?id=0B627Vjk9McYmZzNhMVJ6bG5PeIU>). The Index of Weekly Computer Tips should be the first file listed in the archive.

For the sake of having a keyboard shortcut in every email, one of my personal favorites is **WindowsKey+Shift+S** to open the Windows Snipping tool.





**ASMC – Aviation Chapter  
Executive Board Meeting Minutes  
10 April 2024 (1200-1233 hrs)**

I. **Call to Order:** Amie Satterfield at 1200 hrs

II. **Attendance/Reports**

**Treasurers:** Charmaine Powell, Rebecca Wilkins

**Secretary:** Shawn Kain (A)

**President-Elect:** Tom Giovingo (A)

**Vice-Presidents**

**AFAA:** Jonathan Pepples (A)

**AFLCMC:** Julie Louthain (A)

**AFMC:** JoAnne Hutchison (A)

**AFRL:** Tom Giovingo (A)

**At Large:** Edward Jackson

**Contractors:** Patrice Solorzano

**88th CPTS:** A1C George Walton

**Committee Chairs:**

**Audit:** Stephanie Burd, Michelle Bahan

**Augsburg Scholarship:** JoAnne Wills

**Awards and Recognition:** Sheena Fast

**Chapter Competition:** Heather Brodess (A)

**Communications:** Colleen Robinson (A)

**Community Activities:** Jennifer Caplinger (A), Jessica Pauley (A)

**Health & Wellness:** Fernando Mason (A)

**Membership:** Jaime laquinta

**Professional Development:** Trent Harpest (A), Sarah Gwaltney (A)

**Early Careerist:** Sandra Moncree (A)

**Programs:** Tammy Pendergast (A), Shawn Coil (A)

**Tickets:** Vacant

**Ways & Means:** Vacant

**Historian:** Vacant

Other Attendees: Webmaster: Jonathan Paden (A), Photographer:

Tracy Hearn (A)

(A) = In Attendance

III. **General Business**

A. OLD:

i. None



## " NEW:

- i. Amie turned the meeting over to Sarah to cover the Mini-PDI on 2 May.
- ii. 174 people are currently enrolled.
- iii. Please reply to Sarah with panel questions for Ms. Zupcsan, Mr. D'Angelo, and Ms. Watern.
- iv. We will set-up the day before (1 May) the Mini PDI at 1230. There will be 35 tables. We need an attendance sheet for each table.
- v. Sarah is planning to be at the Club 0630 the day of the event.
- vi. Sarah has the list of speakers. Shawn Valentine from AFLCMC/FMC will be one of the speakers.
- vii. Individual Responsibilities:
  - a. Jonathan Paden:
    - Tech set up day before event.
    - Prepare feedback survey (printed/digital).
    - Invocation
  - b. Fernando: Audio/visual assistant
  - c. Trent: Identify distinguished visitors off share point enrollment.
  - d. Amie:
    - Work with Scott on name tags.
    - Follow up with individuals with dietary restrictions and coordinate solutions w/ Kohlers. Work script with Sarah April 19.
    - Coordinate with Pass & ID for Kohler's access to base.
  - e. Heather:
    - Confirm with the Color Guard.
    - Print attendance sheets for ~35 tables.
  - f. Tracey Hearn: Take photographs.
  - g. JoAnne Hutchison:
    - Confirm with the Chaplain.
    - Tag up with Beth Jankowski about the end of conference snack foods from Sam's club or Costco.
  - h. Jen/Charmaine: Coordinate cash pouch/ box and change for day-of people.
  - i. Sandra: Coordinate meet and greet team.
  - j. Shawn Kain: Take summary notes of event/each speaker's presentation.
  - k. Sarah:
    - Confirm front lobby tables.
    - Print order.
    - Obtain slides from speakers.
    - Work on script w Amie.
    - Work with Scott on parking.

## IV. Meeting Adjourned: 1233



## **Save the Date - PDI 2024**

The PDI is ASMC's premier training event and will take place on May 29 – 31 in Phoenix, Arizona at the Phoenix Convention Center. Registration will open on March 1, 2024.

Join ASMC for this fantastic opportunity to learn and interact with participants from Service HQs and major commands, and to collaborate with leadership and peers. This event also showcases individuals and teams recognized by ASMC for their excellent contributions to the field of defense financial management in 2024. The PDI 2024 program will include general and Community Day sessions, mini-courses, and sessions focused on multiple defense financial management competency areas.

Visit the PDI website - <https://pdi2024.org/>

## **What do you need to know about the Updated CDFM Exam?**

ASMC will launch its updated CDFM and CDFM-A exams next month on May 29, 2024, the opening day of its Professional Development Institute (PDI). This is exciting!

ASMC's certification team, CDFM certificants, and subject matter experts have been working diligently to evolve these exams in recent months. We know you've got questions – luckily, we've got answers...

- **How long will I be able to take the old exams?**

The "old" and "updated" exams will run concurrently from May 29, 2024, through September 30, 2024.

- **Is there a transition plan for candidates who have already started preparing for the previous version of the exam?**

Any candidates who started preparing for the previous exams can test for those exams until September 30, 2024. After this date, only the updated exams will be available.

- **Is there a new format for the exam, such as different question types or a different number of questions?**

No, there are still 80 multiple-choice questions on each exam.

Have more questions? Review our list of FAQs related to the Updated CDFM Exam Launch (<https://asmconline.org/cdfm/2024-exam-update/>) for more details. If you don't find the answer you're looking for, contact [certification@asmconline.org](mailto:certification@asmconline.org).



## 2023-2024 Executive Board

President	Ms. Amie Satterfield
President-Elect	Mr. Thomas Giovingo
Secretary	Mr. Shawn Kain
Treasurers	Ms. Charmaine Powell, Ms. Rebecca Wilkins

### Organizational Vice Presidents

88th CPTS VP	A1C George Walton
AFAA VP	Mr. Jonathan Pepples
HQ AFMC VP	Ms. JoAnne Hutchison
AFRL VP	Mr. Thomas Giovingo
AFLCMC VP	Ms. Julie Louthain
At Large VP	Mr. Edward Jackson
Contractor VP	Ms. Patrice Solorzano

### Committee Chairs

Audit	Ms. Stephanie Burd; Ms. Michelle Bahan
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition	Ms. Sheena Fast
Chapter Competition	Ms. Heather Brodess
Communications	Ms. Colleen Robinson
Advertising/Publicity	Vacant
Newsletter Editor	Ms. Colleen Robinson
Photographer	Ms. Tracey Hearn
Webmaster	Mr. Jonathan Paden
Community Activities	Ms. Jennifer Caplinger; Ms. Jessica Pauley
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Jaime laquinta
Professional Development	Mr. Trent Harpest; Ms. Sarah Gwaltney
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast, Mr. Shawn Coil
Tickets	Vacant
Ways & Means	Vacant

