



Wright Flyer

February 2024

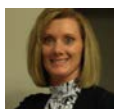
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Chapter President

Amie Satterfield

Greetings Aviation Chapter,

Last month, I mentioned that 2024 would be the year of change (at least for me), so I wanted to add a few tips here for others who may not always embrace change.

Instead of fearing the unknown, approach change with curiosity. Ask questions, explore possibilities, and view it as an adventure. Additionally, understand that change is an opportunity for growth. Embrace challenges as steppingstones toward personal development.

Learn to fully accept things as they are and practice the art of letting go. Everything in life is constantly changing—people, circumstances, and even our feelings. Accepting this impermanence as a natural part of life is vital to finding peace. Clinging to the past or resisting change only creates unnecessary suffering. So, practice letting go – whether those are expectations, regrets, or outdated beliefs.

Practice some Self-Reflection; amidst change, take moments to reflect. What lessons can you learn? How can you adapt? Self-awareness is your compass. Learn from setbacks instead of viewing them as failures; see them as opportunities to learn and recalibrate.

Build your inner strength and resilience. Just as a tree's roots anchor it during storms, your inner strength will keep you grounded during times of change. Cultivate emotional resilience through meditation, mindfulness, and positive affirmations. Nature is a great teacher of this - seasons change, flowers bloom, and storms pass. Nature teaches us resilience and renewal, and you, too, can learn to adapt and thrive in the face of change.

Presidents Message

There is nothing wrong with reaching out and seeking support. Connect with others, and share your experiences with trusted friends, family, or a therapist. Their perspectives can provide clarity and comfort. Additionally, seek out groups or communities that share your interests or experiences. Collective wisdom eases the burden of change.

Be flexible and adapt to change. Be like water; water flows around obstacles, adapting effortlessly. Be flexible in your approach. If one path provides obstacles, find another. Be open to new directions and possibilities.

Celebrate Small Wins - even small steps matter. Celebrate your achievements, no matter how minor. Each step forward is a victory.

Remember, change is not an enemy—it's a companion on your journey. Embrace it with open arms, and you'll discover hidden treasures.



2024 MINI PDI

Please join us for the 27th Annual
PROFESSIONAL DEVELOPMENT INSTITUTE
PRESENTED BY AFMC/FM AND THE ASMC AVIATION CHAPTER
THURS. MAY 2, 2024 8AM - 5PM AT THE WRIGHT PATTERSON CLUB: 4771 LAHM CIR. AREA A, WPAFB

 *Financial Fusion* 

- Earn up to 7 CLPs
- Network with hundreds of FM professionals
- Get the latest from top FM leadership including Maj Gen Greiner, Brig Gen Verdugo, SESs Dennis D'Angelo, Kathy Watern, Kimberly Keck, Marjana Zupcsan, and more!
- Landing Fee:
\$30 ASMC Members
\$40 Non-Members



- Enroll here:
<https://usaf.dps.mil/sites/11702/OO-FM-IP-AV/Lists/ASMC%20Aviation%20Chapter%202024%20MiniPDI%20Enrollment/overview.aspx>
- Questions? Please Contact:
Sarah.gwaltney@us.af.mil
Trent.harpest@us.af.mil
- We look forward to seeing you!



Feburary Member Meeting

On 21 Feb 2024, Lt Col Amy Justus, Comptroller, 88th CPTS/CC, presented, "Lessons Learned Along the Way". Lt Col Justus is responsible for leading the largest Comptroller squadron in the Air Force, comprising of 135 members and 20 wing staff agencies serving 35,000 personnel and 25 geographically separated units spanning a 6 State region. Lt Col Justus shared that there are a lot of lessons that shes learned along the way, and sometimes they stuck; sometimes it took a few times before she learned them. Lt Col Justus shared her personal experiences and stories relating to those lessons. Some highlights she shared are: planning your future - mentors are key; importance of saying you don't know; be ready and take advantage of opportunities all around you. Also, she shared the importance of taking care of yourself and asking for help when life gets overwhelming. Lt Col Justus stated, those relationships that you build today are the ones that you live with tomorrow, whether that's with your family, your friends, coworkers, supervisors, spouse, significant other, all of that, whatever you invest in is what's going to pay dividends in the end. Take time to build those relationships and support networks. Some final lessons she shared are we all make mistakes. You need to own your mistakes, but don't dwell on them because if you keep bringing up your failures, you can't move forward. Learn from your mistakes and continue to grow. Also, be the other person and step in and help someone from making mistakes and failing. Lt Col Justus then left us with some final challenges: Be a better version of yourself each day; extend grace, even if they deserve it; and make the most of each moment as you won't get it back.

To hear Lt Col Justus' full presentation they can be found at <https://www.asmc-aviation.org/luncheon/chapter-luncheons/>

Upcoming Member Meetings:

24 Apr 2024:

Speaker: Frank Donnelly, Deputy Director, AFRL/FM

Topic: FM Process Automation

2 May 2024:

Topic: Mini PDI - Officers Club

Register now <https://usaf.dps.mil/sites/11702/OO-FM-IP-AV/Lists/ASMC%20Aviation%20Chapter%202024%20MiniPDI%20Enrollment/overview.aspx>

Questions contact: Sarah Gwaltney, sarah.gwaltney@us.af.mil or Trent Harpest, trent.harpest@us.af.mil



Crayons to Classroom Volunteers

Last Friday's event at Crayons to Classroom was once again a huge success. We had 13 volunteers show up for two hours. Our groups were able to cut out many die cut shapes as well as cut out laminated charts for kids to reuse in the classroom to learn to write. In addition, our volunteer hours also benefit in other way. For every five volunteer hours we complete we can gift a shop to any teacher in need.

We received a thank you from one of those teachers we gifted a shop to. "I wanted to personally thank you for this amazing opportunity! I work in special education and we need many different types of supplies. Often we need supplies for multiple grade levels (this year I have k, 1, 2, and 3). As you know this can be very expensive, but it's important to have developmentally appropriate supplies for each student. It's amazing the difference you can make by just providing a child with the proper tools. On behalf of myself, my classroom teaching assistants, and my amazing students, THANK YOU!!!"

Crayons to Classroom is committed to providing tools to at-risk children in the Greater Dayton Region, including Clark, Darke, Greene, Miami, Montgomery, Preble, and Warren counties. Their vision is to ensure every student in need has the tools for success everyday, in every way. Their mission is to secure and distribute school supplies at no cost to teachers of students in need.

They encourage community donations while also leveraging an extensive collection of supply chain partners to secure essential school supplies at significantly reduced costs. Then distribute those items at no cost to teachers in their Dayton store. This committed collaboration between business leaders, individual donors and volunteers helps to assure equal access for students in our community and fuel their love of learning.



Volunteer Opportunities

Easter Egg Hunt at St. Vincent DePaul, 23 Mar 2024, 9-11am. To sign up go to: <https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-47471595-egghunt>

Feed the Creek, 12 Apr 2024, 12-1:30 pm. Feed the Creek, <https://feedthecreek.org/>, mission is to provide food for children in order to reduce childhood hunger and promote healthier bodies, minds, relationships and grades. To sign up: https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-47992742-feed#

Memorial Day Flag Placement at Dayton VA, 25 May, Time TBD, Sign up information will be coming out soon.



Aviation Chapter Board News

Welcome new ASMC Aviation Chapter VPs, Mr Tom Giovingo, AFRL VP and A1C George Walton, 88th CPTS VP

ASMC Golf Scramble

Join us on 16 May at Sugar Isle golf course (New Carlisle) for the ASMC Golf Scramble. This is a great way to connect with members of the local FM community and have some fun! To sign up: <https://www.signupgenius.com/go/4090944A9A62FA4FE3-48121438-asmc>. Payment can be made via venmo. With the sign-up genius link you can sign up your entire team of four golfers. If you don't have teammates that is okay. Sign up as a single and we will pair you the day of the event. There will be lots of chances to win prizes; lunch and drink tickets are included.

This event benefits our Chapter Scholarship fund supporting education in accounting and finance, and is a great way to support the future workforce. More information to follow in the coming weeks. Contact Jonathan Pepples, jonathan.pepples@us.af.mil if you have any questions.



 **CHARITY GOLF SCRAMBLE**

THURS. 16 MAY AT THE SUGAR ISLE GOLF COURSE: 2469 N DAYTON-LAKEVIEW RD, NEW CARLISLE, OH 45344
PRESENTED BY THE ASMC AVIATION CHAPTER TO SUPPORT THE AUGSBURG MEMORIAL SCHOLARSHIP FUND
(AWARDED TO LOCAL HIGH SCHOOL SENIORS MAJORING IN ACCOUNTING OR FINANCE)

- HOLE ASSIGNMENTS BEGIN AT 8:30AM WITH A SHOTGUN START AT 9AM
- 4-MAN SCRAMBLE FORMAT (SINGLES WELCOME)
- 18 HOLES WITH CART & ACCESS TO THE DRIVING RANGE PRIOR TO START
- ENJOY DRINK TICKETS, BOX LUNCHES, DOOR PRIZES, RAFFLES, GOLF CONTESTS, AND MORE!
- SIGN UP HERE:
<https://www.signupgenius.com/go/4090944A9A62FA4FE3-48121438-asmc>
- \$75 PER GOLFER ; PAID THROUGH VENMO QR CODE
- QUESTIONS? PLEASE CONTACT
JONATHAN.PEPPLES@US.AF.MIL




Professional Development: Unlocking Your Potential for Career Growth

In a rapidly evolving professional landscape, staying ahead of the curve and continuously enhancing your skills is crucial for career success. Professional Development Institutes (PDIs) have emerged as valuable resources that offer a wide range of programs and courses to help individuals unlock their potential, advance their careers, and stay competitive in their respective fields.

A Professional Development Institute serves as a platform for lifelong learning, allowing professionals to acquire new knowledge, skills, and competencies. These institutes offer a diverse array of courses, workshops, and certifications that are tailored to specific industries or professions. Enrolling in these programs lets you stay abreast of the latest trends, technologies, and best practices in your field, ensuring your skills remain relevant and current.

PDIs provide opportunities to deepen your expertise in specialized areas. Whether you want to expand your knowledge in project management, leadership, data analytics, or any other field, these institutes offer targeted courses catering to your needs. By honing your expertise, you become a more valuable asset to your organization and increase your chances of career advancement.

One of the significant advantages of joining a Professional Development Institute is the opportunity to network and collaborate with like-minded professionals. These institutes often attract individuals from diverse backgrounds and industries, creating a rich environment for networking, sharing ideas, and building meaningful connections. Engaging with peers and industry experts can open doors to new career opportunities, partnerships, and collaborations.

Completing a professional development program or certification, like CDFM, from a reputable institute can significantly enhance your credibility and professional reputation. Employers and clients often value individuals who invest in their growth and development. Holding a certification or qualification from a recognized PDI can differentiate you from competitors and may increase job prospects and promotions.

Professional development is not limited to acquiring new skills and knowledge; it also encompasses personal growth. PDIs often offer courses on developing essential soft skills such as communication, leadership, problem-solving, and emotional intelligence. These skills are vital for professional success and can also contribute to personal fulfillment. Investing in your personal and professional growth makes you a more well-rounded and effective professional.

Many PDIs offer flexible learning options to accommodate busy professionals. Whether you prefer in-person classes, online courses, or a combination of both, options are available to suit your schedule and learning preferences. This flexibility allows you to balance your professional development with other commitments, making it more feasible to invest in your growth.

Professional Development can be a game-changer for your career, providing the necessary tools, knowledge, and networks to thrive in a competitive professional landscape. By enrolling in programs offered by these institutes, you can continue to learn, expand your expertise, enhance your credibility, and foster personal and professional growth. Embrace the opportunity to invest in yourself and unlock your full potential, as professional development is a lifelong journey that can lead to greater career fulfillment and success.



TREASURER'S REPORT

January 2024 Treasurer:

Charmaine Powell



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$21,531.16	\$163,851.68	\$140,543.79
+ Income	\$18.22	\$5,060.09	\$4,721.07
+ deposits	\$0.00	\$0.00	\$0.00
Ending Balance	\$21,549.38	\$168,911.77	\$145,264.86

Note: The Fidelity ending balances are 31 January 2024. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

12 Mar 2024	Topic: Early Careerists - TBD Ms Kathy Watern, SES, HQ AFMC/A1
24 Apr 2024	Topic: FM Process Optimization and Automation Frank Donnelly, Deputy Director, FM, Air Force Research Laboratory
2 May 2024	Topic: ASMC Aviation Chapter Mini-PDI
26 Jun 2024	Topic: TBD Mr David Arvin, NASIC



Tax Season

Tis the season for taxes and scams. As tax season starts up, a variety of tax scams are expected to follow. These scams will not only target regular people who do their own taxes but also tax professionals who prepare taxes for others. This article supplies a summary of how to handle scams and what to watch out for.

OneNote Tab Views

Applications often have slight differences between their web apps and desktop apps. OneNote has a different tab layout for the two versions of its app. In the web app, the tabs and pages are all on the left-hand side of the window, where the desktop application puts the tabs across the top and the pages on the right. Last month an update was released enabling the desktop to switch between vertical and horizontal tabs, effectively allowing the desktop app's layout to mirror the web apps layout. This page describes the new feature in more detail.

To adjust the tab layout in the desktop app, click on the View tab of the ribbon and click on the Tabs Layout dropdown button to select the desired layout. Vertical tabs will mirror the web app layout and horizontal tabs will return to the original OneNote desktop app layout.

Note: Users of the OneNote for Windows 10 will not have received this feature as this desktop app already shares the web app layout.

Cybersecurity News

Last month, a password dump of roughly 71 million stolen credentials was found on the dark web. While collections of this size are not uncommon, they are mostly the aggregation of previously stolen credentials. What is unique about this dump is that roughly 25 million of the passwords have not been previously shared openly. This article (https://arstechnica.com/security/2024/01/71-million-passwords-for-facebook-coinbase-and-others-found-for-sale/?web_view=true) covers the dump in more detail but users should use this as a reminder to stay on top of their passwords whether it is with password management apps or tools like the haveibeenpwned site.

web_view=true) covers the dump in more detail but users should use this as a reminder to stay on top of their passwords whether it is with password management apps or tools like the haveibeenpwned site.

While this article (<https://www.foxnews.com/tech/if-you-received-electronics-as-gifts-for-the-holidays-heres-what-you-should-do-first>) is from Christmas season, it covers a lot of good advice when users get a new device. Some of the tips include backing up your data, adding antivirus, privacy screen protectors, etc. This list can serve as a checklist of things to consider as you setup your new device and transfer data.

Using Video in Teams

When using your video in Teams, a small picture showing your camera will appear within the meeting window. This camera preview is useful when trying to make sure the camera and background is setup the way you want. However, this preview can serve as a source of distraction during the meeting. This camera preview can be hidden by right-clicking on it and selecting the Hide Me option. This will collapse the small preview to a small bar. Clicking on the bar will expand the preview back to its original size.

Like other video chat tools, Teams gives users the option to set a background when they are using their camera. In addition to the default background options, users can add their own custom backgrounds. Within the Background Settings menu, there is an option to Add New. This page (<https://adoption.microsoft.com/en-us/microsoft-teams/custom-backgrounds-gallery/?view=new>) provides some additional information as well as access to Microsoft's background gallery (<https://www.microsoft.com/en-us/microsoft-teams/virtual-meeting-backgrounds?rtc=2#heading-oc4a02>).

This page (<https://support.microsoft.com/en-us/office/using-video-in-microsoft-teams-3647fc29-7b92-4c26-8c2d-8a596904cdae>) covers all the video options in a Teams meeting.

Teams Meeting Keyboard Shortcuts

While in a meeting pressing:

Ctrl+Shift+K toggles raising your hand

Ctrl+Shift+E will open the screen sharing options

Ctrl+Shift+H will leave the meeting

Ctrl+Shift+M toggles your microphone mute

Ctrl+Shift+O toggles your camera

Holding Ctrl+Spacebar toggles the press-to-talk



**ASMC – Aviation Chapter
Executive Board Meeting Minutes
14 February 2024 (1200-1235 hrs)**

I. **Call to Order:** Amie Satterfield at 1200 hrs

II. Attendance/Reports

Treasurers: Charmaine Powell (A), Rebecca Wilkins (A)

Secretary: Shawn Kain (A)

President-Elect: Tom Giovingo (A)

Vice-Presidents

AFAA: Jonathan Pepples (A)

AFLCMC: Julie Louthain

AFMC: JoAnne Hutchison (A)

AFRL: Tom Giovingo (A)

At Large: Edward Jackson (A)

Contractors: Patrice Solorzano

88th CPTS: A1C George Walton

Committee Chairs:

Audit: Stephanie Burd, Michelle Bahan (A)

Augsburg Scholarship: JoAnne Wills

Awards and Recognition: Sheena Fast (A)

Chapter Competition: Heather Brodess (A)

Communications: Colleen Robinson (A)

Community Activities: Jennifer Caplinger, Jessica Pauley

Health & Wellness: Fernando Mason (A)

Membership: Jaime laquinta (A)

Professional Development: Trent Harpest (A), Sarah Gwaltney (A)

Early Careerist: Sandra Moncree (A)

Programs: Tammy Pendergast (A), Shawn Coil

Tickets: Vacant

Ways & Means: Vacant

Historian: Vacant

Other Attendees: Webmaster: Jonathan Paden (A), Photographer:

Tracy Hearn (A)

(A) = In Attendance

III. **General Business**

A. OLD:

i. None



" NEW:

Welcome Tom Giovino, AFRL VP

AFAA VP update – Jonathan Pepples

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b. Easter Egg Hunt at St. Vincent DePaul – March 23rd 2024 from 9-11am. <https://www.signupgenius.com/go/10C094FA8AA2AABF4C16-47471595-egghunt>

c. Feed the Creek – April 12th 2024 from 12-1:30pm.

d. Memorial Day Flag Placement at Dayton VA May 25th 2024 Time TBD.

iv. PDI: Sarah reported the Venue/Date - Officers Club, May 2nd 2024, 0800. Five speakers are confirmed, and we're waiting on two more. Things are in motion. There have been no planning meetings yet. Sarah will be sending out a flyer. Theme is "Financial Fusion".

v. Awards: Sheena reported we had 23 nominations this year for awards (we had 28 last year). She recommends one per category, so it will be 10 awards total this year. This is broken out into three team awards and seven individual awards. We didn't have any nominations for accounting or intern/trainee.

vi. Donations for Speakers: : Amie asked Charmaine if she has specifics on how we make the donations. Charmaine will get the specifics and report at a future meeting.

vii. Summer Social: Amie discussed what to do for a chapter summer social. We would like to have an event outdoors. TJ Chumps, Wandering Griffin and Southern Ohio Brewing were mentioned as possible venues.

viii. Newsletter: Colleen said she needs news about retirements, promotions, etc. from VPs for the newsletter.

ix. Other: Sarah announced she's moving to Los Angeles in August.

x. Upcoming Lunch & Learns:

Feb-24	02/21/2024	Lt Col Justus 88 CPTS – Topic "Lessons Learned Along the Way"
Mar-24	3/12/2024	Ms. Watern – Early Careerist – hybrid meeting at AFIT Kenney Hall
Apr-24	4/11/2024	Mr. Frank Donnelly – FM Process Optimization and Automation
May-24	5/02/2024	Mini PDI – Officer's Club
Jun-24	06/26/2024	Mr. David Arvin - NASIC
Jun-24	??	Summer Social – venue TBD

IV. Meeting Adjourned: 1235



Save the Date - PDI 2024

The PDI is ASMC's premier training event and will take place on May 29 – 31 in Phoenix, Arizona at the Phoenix Convention Center. Registration will open on March 1, 2024.

Join ASMC for this fantastic opportunity to learn and interact with participants from Service HQs and major commands, and to collaborate with leadership and peers. This event also showcases individuals and teams recognized by ASMC for their excellent contributions to the field of defense financial management in 2024. The PDI 2024 program will include general and Community Day sessions, mini-courses, and sessions focused on multiple defense financial management competency areas.

Visit the PDI website - <https://pdi2024.org/>



2023-2024 Executive Board

President	Ms. Amie Satterfield
President-Elect	Vacant
Secretary	Mr. Shawn Kain
Treasurers	Ms. Charmaine Powell, Ms. Rebecca Wilkins

Organizational Vice Presidents

88th CPTS VP	A1C George Walton
AFAA VP	Mr. Jonathan Pepples
HQ AFMC VP	Ms. JoAnne Hutchison
AFRL VP	Vacant
AFLCMC VP	Ms. Julie Louthain
At Large VP	Mr. Edward Jackson
Contractor VP	Ms. Patrice Solorzano

Committee Chairs

Audit	Ms. Stephanie Burd; Ms. Michelle Bahan
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition	Ms. Sheena Fast
Chapter Competition	Ms. Heather Brodess
Communications	Ms. Colleen Robinson
Advertising/Publicity	Vacant
Newsletter Editor	Ms. Colleen Robinson
Photographer	Ms. Tracey Hearn
Webmaster	Mr. Jonathan Paden
Community Activities	Ms. Jennifer Caplinger; Ms. Jessica Pauley
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Jaime laquinta
Professional Development	Mr. Trent Harpest; Ms. Sarah Gwaltney
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast, Mr Shawn Coil
Tickets	Vacant
Ways & Means	Vacant

