American Society of Military Comptrollers Aviation Chapter August 2023 This Issue: Message from the 1 Chapter President President Amie Satterfield Chapter Luncheon 3 Chapter Member 4 News Hello Aviation Chapter Members! FM Article 5 Since many are deep into End of Year closeout, I wanted to provide some tips on Treasurer Report/ 6 reducing stress this month. Happy reading! Chapter Calendar Effective Strategies to Reduce Stress 7 **Computer Tips & Tricks** In today's fast-paced and demanding world, stress has become an all-too-common Executive Board Meeting 9 companion for many individuals. The negative impacts of stress on physical and Minutes mental health are well-documented, making it essential to prioritize stress ASMC National 11 reduction in our lives. This article explores practical strategies to help reduce stress News and promote a healthier, more balanced lifestyle. Executive Board 13 Roster The first step in managing stress is identifying the triggers contributing to its occurrence. By recognizing the specific situations, people, or tasks that induce stress, we can develop targeted strategies to address them effectively. Selfreflection and keeping a stress journal can be helpful tools in pinpointing these triggers.

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Engaging in relaxation techniques can significantly reduce stress levels. Deep breathing exercises, meditation, and mindfulness practices help calm the mind, regulate breathing, and promote a sense of tranquility. Regular practice of these techniques can enhance resilience and provide a much-needed break from life's daily stressors.

Taking care of oneself is crucial when it comes to stress reduction. Engaging in activities that bring joy and relaxation, such as exercising, pursuing hobbies, spending time with loved ones, or enjoying nature, can help alleviate stress. Adequate sleep, a balanced diet, and regular exercise are vital in maintaining physical and mental well-being.

Setting boundaries is essential to prevent stress from overwhelming our lives. Learning to say "no" when necessary and establishing precise limits on work-related tasks and personal commitments can help manage stress levels effectively. It is important to prioritize self-care and ensure that excessive obligations do not compromise our individual needs.

Poor time management can contribute significantly to stress. Effective time management skills, such as prioritizing tasks, setting realistic goals, and breaking larger projects into smaller, more manageable steps, help reduce overwhelming feelings. By organizing and utilizing time efficiently, we can accomplish tasks less stressed and create space for relaxation and self-care.

When stress overwhelms, seeking support from family, friends, or professionals can make a significant difference. Talking to someone about our stressors and concerns can provide emotional support, fresh perspectives, and helpful advice. Additionally, joining support groups or seeking counseling can offer valuable tools and techniques for managing stress.

Adopting a positive mindset can help mitigate the impact of stress. Reframing negative thoughts and focusing on gratitude, optimism, and self-compassion can create a more resilient mindset. Cultivating positive affirmations and engaging in activities that bring joy and fulfillment can counterbalance daily life stressors.

Reducing stress is essential for maintaining a healthy and balanced lifestyle. By implementing these strategies, individuals can effectively manage stress levels, enhance overall well-being, and improve their ability to cope with life's challenges. It is important to remember that stress reduction is a continuous process, and finding what works best for each individual may require experimentation and adaptation. Prioritizing self-care, practicing relaxation techniques, creating boundaries, seeking support, and adopting a positive mindset are powerful tools for achieving a more serene and stress-free life.





August Member Meeting

On Aug 2023, prior to the presentation Ms Dawn Holding, outgoing ASMC Aviation Chapter President, inaugurated the new board members. Ms Amie Satterfield, Chaper President, Jonathan Pepples, AFAA VP, and Edward Jackson, VP at Large, took oath of office. Mr James Hurst, Chief Digital Transformation Office (DTO), AFMC/EN, and Mr Vincent Pecoraro presented DAF Digital Transformation: An Accelerated Future State. Mr Hurst, an AF careerist, is currently serving to advance the digital transformation of the DAF Acquisition and Sustainment Enterprise. Mr Hurst is tasked with leading digital transformation, strategic communication, stakeholder engagements and the digital transformation, governance and battle rhythm. He is also responsible for leading the execution of digital material management initiatives for AFMC and the broader DAF acquisition community. Mr Pecoraro is a former contracting officer turned program manager. Mr Pecoraro also has a background with the Rapid Capabilities Office, open architecture management, and was one of the core members AFWerks when it originally stood up.

According to Mr Hurst, digital transformation or digital material management or digital acquisition, are terms you should start hearing more about. Gen Richardson, HQ AFMC/CC, is extremely focused on digital material management (DMM), which is a term he himself actually coined. Gen Richardson wanted to make sure DTO focused on how they can leverage digital tools, process these technologies to streamline and accelerate how we do acquisition within the command; within the core mission of AFMC, which is material management.

Mr Hurst turned the presentation over to Mr Pecoraro. Mr Pecoraro asked if everyone has heard the term accelerate, change or lose. Mr Pecoraro stated, there really is no comma, but accelerate change or we will lose. Mr Pecoraro stated, "That's very simple and that's what digital is going to empower us to do." Mr Pecoraro pointed out that China is putting new developments out faster than us, and that's why we have to do our processes different in digital, what we believe is the answer to help get there. There is a lot of digital work being done, but in silos, or are inefficient and not being shared to other programs. That is why the DTO was set up. Mr Pecoraro stated, "Our aim is to accelerate capability delivery through a fully empowered digital workforce equipped to deliver integrated, innovative and trusted capability across the life cycle with unprecedented industry and government collaboration."

Mr Pecoraro mentioned some of the projects they are working on to make digital tools more available to everyone. They have recently launched LaunchPad that will office free and access to cloud based tools. They are also looking at other ideas to get digital tools out to everyone and at a faster rate (decentralized funding methods, license floating, enterprise wide licenses, transform business model for how tool vendors supply tools to the Air Force). Other projects the Digital Transformation office is working is the Digital Doers Campaign to recognize people who are doing great work in digital transformation. It's a way to recognize them and get them in front of leadership. Mr Pecoraro said the DTO is always looking for "smart" people to get involved in working groups to accelerate the AF's digital transformation.

To learn more about the AF's digital transformation, join the community of digital doers, or view the AF digital guide, visit https://guide.dafdto.com/

Ms Amie Satterfield, ASMC Aviation Chapter, presented with a certificate of appreciation and donation in their names to the Wounded Warrior project.

Copy of the presentation can be found on the Aviation Chapter web sitehttps://www.asmc-aviation.org/luncheon/ chapter-luncheons/

Upcoming Member Meetings:

20 Sep 2023: Speaker: Rich Brady, ASMC CEO Topic: The Future of Defense Financial Management and ASMC



Congratulations -

Promotions

Bryce Barton, AFMC/FMAO

Brittany Gillaugh, AFMC/FMRS

Evangela Knox, AFMC/FMRS

Jason Sipe, AFMC/FMFS

Vicki Bonsall-Moore, AFMC/FMMW

Katie Keegan, Katie, AFMC/FMFW

Steven McMillan, AFMC/FMRA

Devyani Chetty-Alla, AFMC/FMMW

Kristen Cochran, AFMC/FMFW

Dawn Brewer, AFRL/RVF

Heather DeWell, AFRL/FZFC

Jeremy Miller, Jeremy, AFRL/RGF

Retirements

Timothy Edwards, AFMC/FMRS

Floyd Neuhart, AFMC/FMAO

Sharon Broughton, AFRL/IZF

Heriberto Rivera, 711 HPW/FMUS

Michael Schroeder, AFRL/FZF

Keith Shouse, AFMC/FMMW



ASMC, AUVSI, and NCMA Joint Response to Interim Report From Congressional Commission on PPBE Reform

The PPBE Task Force applauds the Commission's decisive leadership, proposed solutions, and recommendations to improve the allocation of resources within the Department of Defense.

The American Society of Military Comptrollers (ASMC) Planning, Programming, Budgeting, and Execution (PPBE) Reform Task Force, the Association for Uncrewed Vehicle Systems International (AUVSI), and the National Contract Management Association (NCMA) today jointly respond to the Congressional Commission on PPBE Reform's (Commission) Interim Report, which was released on August 15, 2023. The ASMC PPBE Reform Task operates in parallel with the Commission to define a set of fundamental principles and policy actions to improve the allocation of resources deemed necessary to accomplish the mission of the Department of Defense (DoD).

The ASMC PPBE Reform Task Force's Chairman Michael Conlin released the following statement: "We appreciate the Commission's decisive leadership in itemizing actions that can be implemented now for immediate benefit, as well as identifying a range of potential changes requiring congressional and DoD stakeholder input before the Commission makes recommendations in its final report." He added, "The Commission's recommendations equitably balance the interests of all stakeholders involved in the process."

The Commission's Interim Report provides information on their research over the past year, specifically seeking feedback on potential recommendations still under consideration. This additional stakeholder feedback and follow-on assessment will inform the Commission's final report which is due in March 2024.

"The ASMC PPBE Reform Task Force applauds the Commission for its diligence over the past year, completing more than 560 interviews to date, gaining insight from experts in the PPBE process and related fields that include current and former personnel from Congress, the DoD, industry, academia, and research organizations," said Conlin. "The Commission has also leveraged research performed both by its own staff and several outside research organizations. We are encouraged by the dialogue we have had between the Commission who heavily relied on the knowledge and experience of its 14 commissioners and the Commission staff."

AUVSI's Chief Advocacy Officer Michael Robbins stated, "Our Nation's ability to quickly adapt and field new technologies to counter our adversaries' rapidly evolving capabilities hinges on meaningful PPBE Reform." Robbins added, "The Interim Report's recommendations set a starting foundation to inject greater speed and agility into DoD's budget, requirement, and procurement processes. Our industry members look for Congress and the Pentagon to consider these recommendations and implement change where appropriate as quickly as possible."

"AUVSI and its industry members fully support both the Congressional PPBE Reform Committee and the ASMC PPBE Reform Task Force. It will be their combined efforts that will position DoD stakeholders and decision-makers with the necessary tools to rapidly advance our warfighter's technological advantage," said Robbins.

"Our community represents government and industry contracting professionals who are committed to the most efficient and effective business practices to facilitate mission delivery. We applaud the efforts and support the findings of the Commission and the ASMC PPBE Reform Task Force to find real solutions that work," said NCMA CEO Kraig Conrad.

The ASMC PPBE Reform Task Force is reassured by the Commission's transparency in acknowledging, "that while the current PPBE system has its strengths, significant improvements can be made." PPBE represents a decision support system that has been the standard process for over 60 years, and it is due for modernization. The ASMC PPBE Reform Task Force encourages all stakeholders in the process to be bold in their approach and open to reform that properly balances control, transparency, and flexibility.

"We remain committed to elevating the discussion on PPBE reform, advocating for ASMC member interests, and supporting reform recommendations that meet the needs of government and industry to produce military capability for the 21st century," said ASMC President & CEO Rich Brady.



TREASURER'S REPORT

July 2023

Treasurer: Lucas Compton



	WPFCU -	Fidelity -	Fidelity -
	Chapter General Funds	Chapter Investments	Augsburg Scholarship
Beginning Balance	\$22,890.86	\$150,630.89	\$133,545.28
+ Income	\$0.00	\$4,537.70	(\$815.91)
+ deposits	\$0.00	\$0.00	\$0.00
Ending Balance	\$22,890.86	\$155,168.59	\$132,729.37

Note:

The Fidelity ending balances are 31 July 2023. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

	Rich Brady, ASMC CEO
20 Sep 2023	Topic: The Future of Defense Financial Management and ASMC



Cybersecurity News

QR codes are a very popular method used for advertising, shopping, and even pulling a digital menu at restaurants. They are often just weblinks that users can find in the physical world and "click" with the use of their phone's camera. The widespread adoption of QR codes has made an ideal tool for attackers. This article, https:// www.bleepingcomputer.com/news/security/major-us-energy-org-targeted-in-qr-code-phishing-attack/, describes a recent, large-scale phishing campaign that uses QR codes to obscure their malicious links and evade detection by email filters. Users should treat QR codes the same as any link and only scan when the code is coming from a trusted source.

LinkedIn accounts are becoming ideal targets for profile hijackers. Accounts are often compromised via a combination of breached user information from various sources and brute force methods. Once an account is broken into, the hijackers immediately change the account's email and password before the user ever notices. Hijackers will even turn on two-factor authentication (2FA) to further prevent the original owner of the account from gaining access. Once hijacked, the account can be used to launch a variety of campaigns under the stolen profile. More details can be found in this article, https://www.bleepingcomputer.com/news/security/linkedin-accounts-hacked-in-widespread-hijacking-campaign/?&web_view=true. Users should always use strong passwords and have 2FA in place. A good practice is to regularly update their passwords, especially when they learn one of their accounts may have been exposed in a breach.

Google Chrome will begin releasing security updates on a weekly basis to better combat vulnerability exploitation. This is an important change for most users as Google Chrome is not just one of the largest web browsers, but its Chromium engine is used to power most modern web browsers such as Edge. So, there is no need to worry if you see an increase in updates to your Chrome app or Chromium-based apps, just make sure you apply the update. More details are available in this article, https://www.bleepingcomputer.com/news/google/google-to-fight-hackers-with-weekly-chrome-security-updates/?&web_view=true.

Hijacked Email Accounts

Our email addresses are often a critical funnel for all our personal information, accounts, and much of our activity on the internet. A compromised email account is a key step in identity theft and many other issues for users. As this article, https://www.techradar.com/computing/my-email-got-hacked-how-do-i-fix-it, describes, some warning signs of a compromised email could include emails in your sent folder that you did not send or unfamiliar login locations/IP addresses in your login history. Users could also check their deleted emails and account activity, if available, to see if anything looks suspicious. Sometimes users will simply find that they are locked out of their account when it is hijacked. In this case, the user will need to start their email provider's account recovery process.

If you find that your email account has been compromised to any degree, you will want to take immediate action to recover or resecure your account. Next, you will want to change passwords for all accounts (e.g., social and financial) that use this email. Additionally, you will want to do the same for any email accounts you used that address as the password recovery email. If the email was the primary email for financial accounts, then you may want to consider securing your finances. This article, https://www.foxnews.com/tech/what-happens-your-personal-info-after-data-breach, provides some examples.

Both articles supplied above also provide preventative measures, and other information, to help you avoid this situation all together. Preventative measures include understanding various types of attacks (e.g., phishing and brute force), use strong passwords and change them on a regular basis, consider using separate emails for different activities such as social accounts vs financial accounts, monitor your finances, stay aware of your account activity, watch for data breach notifications, and monitoring your email address.



haveibeenpwned

An option exists for users to safely check to see if any of their accounts have been compromised. The site haveibeenpwned at https://haveibeenpwned.com/ is a valuable tool in checking the security of your various logins which has been around for about a decade. This site collects, aggregates, and analyzes breached user information. An option exists to enter an email address and the tool will report whether the email appears in any of the compromised data in its records. A summary of the individual breaches the email appeared in is provided. However, you will have to subscribe to receive full details on the breaches your email is associated with. At the very least, this makes it easy to get a peek at how much of your info could potentially be exposed. This is also a good reason for not only having multiple passwords but changing them on a periodic basis. If the email shows up in a breach that has occurred since the corresponding password was set, then it is recommended that the user update the password since it has potentially been exposed.

More Universal Web Browser Keyboard Shortcuts

The following navigation shortcuts should work in most internet browsers (e.g., Internet Explorer, Firefox, Chrome, Edge, Opera). Normally, you type the address into the address bar and press Enter. These shortcuts can help you more quickly open a web page that belongs to the '.com' domain in a variety of ways. For any of these shortcuts, type the domain name then press the shortcut keys listed below.

For example, type "google" into your browser's address bar without the quotes then press Ctrl+Alt+Enter. Your browser will add www. before "google" and ".com" after "google, then open the page in a new tab.

Ctrl+Enter adds www. before the domain name, ".com" after the domain name, and opens the page in the current tab. **Ctrl+Alt+Enter** adds www. before the domain name, ".com" after the domain name, and opens the page in a new tab. **Ctrl+Shift+Enter** adds www. before the domain name, ".com" after the domain name, and opens the page in a new tab. window.

Ctrl+ #+**Enter** adds www. before the domain name, ".com" after the domain name, and opens the page in a new tab but does not switch to the tab.



EXECUTIVE BOARD MEETING MINUTES

ASMC – Aviation Chapter Executive Board Meeting Minutes 30 Aug 2023 (1201-1229 hrs)

I. Call to Order: Amie Satterfield at 1201 hrs

II. Attendance/Reports

Treasurers: Lucas Compton, CharmainePowell Secretary: Shawn Kain President-Elect: Vacant Vice-Presidents AFAA: Jonathan Pepples (A) AFLCMC: Lucas Compton AFMC: JoAnne Hutchison AFRL: Vacant At Large: Edward Jackson (A) Contractors: Patrice Solorzano (A) 88th CPTS: MSgt Douglas Wolf (A)

Committee Chairs:

Audit: Stephanie Burd (A), Michelle Bahan Augsburg Scholarship: JoAnne Wills Awards and Recognition: Sheena Fast Chapter Competition: Heather Brodess (A) Communications: Colleen Robinson Community Activities: Jennifer Caplinger (A), Jessica Pauley Health & Wellness: Fernando Mason (A) Membership: Jaime Iaquinta Professional Development: Trent Harpest (A), Sarah Gwaltney Early Careerist: Saundra Moncree (A) Programs: Tammy Pendergast Tickets: Vacant Ways & Mean: Vacant

Other Attendees: Advertising/Publicity: Anita Kearns (A), Webmaster: Jonathan Paden, Photographer: Tracy Hearns (A) (A) = In Attendance

III. General Business

A. OLD:

i. Review Chapter Constitution and By-Laws: Status

Both documents were sent out to the board/committee members on August 12th for review and recommended changes. Those changes were incorporated, and the new versions were discussed with those in attendance. Final voting for approval of both documents will be conducted via email with a response date NLT September 8th for approval. Once the Board approves, the



documents will be sent to the general membership for approval. Members will vote after the 21-day required review.

ii. Survey to Members: DRAFT On Hold: https://usaf.dps.mil/sites/11702/OO-FM-IP-AV/Lists/ ASMC%20Interest%20Survey%202022/overview.aspx

B. NEW:

i. Programs Update:

a. Potential golf outing in October: Jon Pepples is leading this effort and will be sending out an email within the next day or two to gauge membership interest. All proceeds generated will go toward the Augsburg Scholarship Fund. The previous fundraiser in 2019 netted \$1800.
b. Christmas Party: Board members discussed holding an in-person Christmas party at the same venue as last year. Members decided yes, to proceed with planning for an early December party.

ii. Community Activities Update: Jennifer Caplinger, Jessica Pauley. Possible future community action events:

a. Sep 16: USAF Marathon Drink Station SIGN UP: https://www.signupgenius.com/ go/10C094FA8AA2AABF4C16-volunteers1

- b. Nov 4: Honor Flight 5K in Kettering, OH
- c. Nov 19: Honor Flight Reunion
- d. Dec TBD: Wreaths Across America & St. Vincent DePaul Shelter Decorating

III. Meeting Adjourned: 1229



Implementation of Zero-Trust: Summer 2023 AFC Journal Spotlight

The Summer 2023 issue of the Armed Forces Comptroller journal is now available to ASMC members. In this issue, you'll find the latest survey results from the PPBE Reform Task Force on People & Culture, a PDI 2023 wrap up, and much more.

This issue's article on pages 58-62 titled "Implementation of Zero-Trust: Principles for Defense Financial Managers" was selected by the Journal's Executive Editor Bill Arnold, CDFM as a Summer 2023 spotlight. "It is well written from the start, it presents a nice summary of what Zero Trust is all about, and how it might best be implemented throughout the government by Oct 2024," he commented.

The DoD met a key milestone in implementing zero-trust by issuing the DoD Zero Trust Strategy. The DoD Strategy uses four principles to guide its strategy. Authors Chris Horton and Brendan Bowers from RMA said, "Understanding these principles will help defense financial managers prepare their staff and processes to implement zero-trust." Horton and Bowers added, "This is an opportune time to begin communicating with your auditors about your plans to address implementation challenges. As the risk analysis process unfolds, and new risks and challenges are identified, communicating these risks and challenges to the auditors will put defense financial managers ahead of the audit curve."

The current issue cand be found at: https://imis.asmconline.org/net/enroll.aspx?jointype=m

Calling All Defense Financial Management Subject Matter Experts

The American Society of Military Comptrollers (ASMC) is excited to update the Certified Defense Financial Manager (CDFM) and CDFM with Acquisition Specialty (CDFM-A) certification examinations!

ASMC has closed the Job Task Analysis (JTA) Survey which collected detailed job-related information used to update content of the CDFM examinations. Many thanks to the individuals who contributed their time and expertise to this critical step that is helping us ensure a rigorous and high-quality generation of the CDFM and CDFM-A certification exams. Those who completed the JTA survey will be sent an email by 7/14/2023 with a link to their digital certificate worth 1 CPE for this work.

Now HumRRO (the Human Resources Research Organization), ASMC's partner in exam development, is compiling the JTA survey data to update the Module 1, 2, 3, & 4 exam blueprints. The Exam Blueprint Update Committee members are currently being selected to review and finalize the blueprints. If you would like to participate in this task or any of the upcoming tasks, please sign up by completing a short background questionnaire (https://www.surveymonkey.com/r/LYPKX3L).

Seeking Subject Matter Experts (SMEs)

We are still seeking SMEs in defense financial management to assist us with this important work. The contributions and collaboration of SMEs are essential to capturing a holistic picture of what it means to be a Certified Defense Financial Manager (https://asmconline.org/cdfm/about-cdfm/). We want to acknowledge and hear the diverse experiences you have as a defense financial manager.

Volunteer Opportunities Available

• Job Task Analysis Survey — COMPLETED 7/7/2023

We are looking for individuals who have expertise in defense financial management (FM). The ideal volunteer is currently identified as having lived experience and demonstrates diverse skillsets as defense financial managers.



• This opportunity involves completing a 1-hour survey to rate how relevant and important each pre-developed knowledge statement is for a defense financial manager. The knowledge statement ratings will be used in generating the CDFM and CDFM-A exams. Your expertise and insight will help us ensure a rigorous and high-quality examination.

• Exam Blueprint Update — IN PROCESS

Once the Job Task Analysis Survey is completed, there will be a 3-hour virtual workshop where SMEs will collaborate with other defense financial management experts to review the CDFM and CDFM-A exam blueprint. This will ensure the questions we develop are representative and inclusive of the Certified Defense Financial Manager role.

Drafting Exam Questions

We are looking for individuals with expertise in defense FM who can develop questions that will be used in the CDFM and CDFM-A exams. The question development effort will be in-person at our Alexandria, VA office. There will be a 4-hour workshop to train SMEs about how to write questions. Each SME will then write 12 questions.

Exam Question Review

After exam questions are developed, we will need SMEs in defense FM to review the questions for accuracy, relevance, and criticality to those in defense FM.

• Pilot Testing

Once questions are developed and reviewed, we will pilot test the developed exam to assess the questions are working as intended before administering the CDFM and CDFM-A exams to actual test takers. The pilot test will take 2 hours to complete in a virtual environment.

Importance of SMEs in Exam Development

- It is critical to have SME collaboration throughout the CDFM certification exam development process.
- Your time and willingness to participate is a crucial factor in ensuring that the exam adheres to a scientifically
 rigorous process that is valid, reliable, and legally defensible.

Benefits of Participating

- Continuing Professional Education (CPE) credits will be awarded for participation.
- Contributing in tangible and meaningful ways to the defense financial management field.
- Ensuring accurate and representative content on the exam.
- Allowing your thoughts, experiences, and perspectives to be represented in the exam.

Timeline & Commitment

- Subject matter expert volunteering begins in February 2023.
- Some activities are done individually, while others are completed as a group.
- Time commitments can range anywhere from 1 hour to multi-day sessions depending on the task.

How to Sign Up

If you would like to participate in upcoming tasks in the exam update process, please complete the SME Background Questionnaire (https://www.surveymonkey.com/r/LYPKX3L). One of our team members will reach out to you to discuss the next steps if you are selected to participate as a SME volunteer.

Please contact certification@asmconline.org if you have any questions.



American Society of Military Comptrollers • Aviation Chapter

P.O. Box 33515 · Wright-Patterson AFB, OH 45433

2023-2024 Executive Board

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