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Chapter President

Beth Jankowski

Greetings Aviation Chapter Members!

“Passing the Baton” brings to mind the recent Olympics as relay team members pass the baton as they race to the finish line. Passing the baton is instrumental to the team’s success for it must occur at certain places without dropping the baton, and takes communications between team members.

Used as an idiom in leadership means to pass responsibility to someone else. Timing and technique is also important to be successful. On 29 July, our new ASMC Aviation Chapter Board members took the oath to take the baton and run the race this term. We welcome our incoming leaders:

Shawn Kain – Secretary
JoAnn Hutchison – VP to HQ AFMC members
Brian Surowiec – VP to AFAA members
Sheena Fast – Awards and Recognition Committee Chair
Heather Brodess – Chapter Competition Committee Chair

We congratulate our faithful leaders who are retiring this year. We thank you for your dedicated service to our Chapter:

Angela Brown – served 11 years
Terri Desch - served 11 years
JR Frazier – served 10 years

We thank those members who continue to run with their batons and remain in their positions:

Vice Presidents (VPs)

Dawn Holding – VP to AFLCMC members
Shannon Noles – VP to the 88th ABW members
Patrice Solorzano – VP to the Contractors

Twitter: @asmctweets

Facebook: www.facebook.com/American-Society-of-Military-Comptrollers

Website: <http://www.asmc-aviation.org/>



Kristen Wentworth – VP to AFRL members
Amy Williams – VP to the At Large members

Committees

Stephanie Burd and Michelle Bahan – Co-Chairs of the Audit Committee
Fernando Mason – Health & Wellness Committee Chair
Sandra Moncree – Early Careerist Sub-Committee Chair
Rhonda Pepitone and Cynthia Payne – Co-Chairs of Membership Committee
Tammy Pendergast – Programs Committee Chair
Colleen Robinson – Communications Committee Chair
JoAnn Wills – Augsburg Scholarship Committee Chair

Special Support

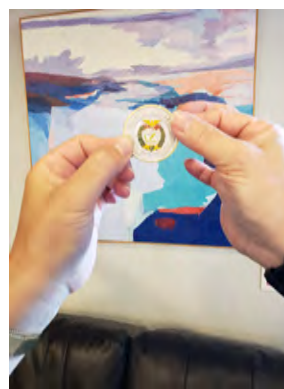
Anita Kerns – Advertising/Publicity Support
Elaine Norsworthy – Ticket Sales Lead
Jon Paden – Webmaster and Virtual Expert Support

To those listed above, thank you for stepping up and be leaders among your peers. We still need several more members to join the leadership ranks this term. If you are not sure if you want to commit, ask a fellow member to join you and co-chair. Not a member and want to help out? Becoming a member is easy and we welcome you to join - contact your VP, your membership chairs, or me and we will be glad to assist. We are looking to fill the following positions:

Community Activities Chair
Professional Development Chair
Ways & Means Chair
Mini-PDI Lead (great visibility)
Historian

Lastly, I want to thank Sheena Fast, ASMC President, 2020-21, for her leadership during these unprecedented times as she passed the baton to me in July. I presented her with a Aviation Chapter coin (see picture). Thank you again Sheena for your leadership.

Despite who is holding the baton, we are all part of the team - YOU, your Vice President, your Committee Chairs, and your committee members. We are all running a race, whether it is to complete tasks, build a career, raise a family, reach out to friends, be a good airman, and a plethora of many goals. Consider taking the baton and support your fellow Chapter members in leadership or become a committee member. It is a rewarding experience and we all become winners.



July Member Meeting



On 29 July 2021, Mr. Michal Brame presented "Creating and Using Pivot Tables at the ASMC Aviation Chapter virtual breakfast meeting. Mr Brame provided an excel spreadsheet to all participants, this enabled all participants to do the pivot training live.

Upcoming Member Meetings:

26 Aug – Col Wolfram, 88th Comptroller
Topic: FM Experiences



Congratulations

Ms. Kathy Sowers, AFLCMC Director, Financial Management & Comptroller on her selection as the AFMC/A5/8/9, Planning and Programming Director

Ms. Terri Desch, AFMC/FMAH and AFMC ASMC Aviation Chapter VP, retired



How to keep going when the going is tough - Air Force Employee Assistance Program

How good are you at rolling with life's punches? Somehow life always finds a way to serve up unexpected challenges. If you'd like to handle challenges better, try working on your resilience—so you can bounce back when facing a crisis or an overwhelming change. How?

- Differentiate problems from your response to them. Although a personal, work or financial crisis may temporarily seem disastrous, recognize that the events exist outside of you. You have the option of reacting with panic, or responding in a calmer, logical, problem solving manner.
- Remind yourself that you've gotten through tough times before. Be confident in your ability to re-apply workable strategies.
- Don't think of yourself as a victim. Instead, focus on generating a positive attitude toward your situation and fixing only the things you have control over.

Resilience Tips

Stay flexible. Try not to get locked into a single approach to solving a life problem. As circumstances change, you might need to drop your original plan and develop an improved strategy.

Lean on your support system. Being able to share concerns with close family, friends and peers—and to brainstorm for practical solutions together—can give you more confidence as you move forward.

In times of crisis, stay strong! Be sure to eat well, get enough sleep and exercise, and practice relaxation techniques. Staying physically and spiritually fit helps you stay balanced amidst stressful times.

Mind Your Mental Health

Take some time to consider and appreciate those people who have stood by you during tough times.

- Accept an invitation to meet new people. You could make lifelong friendships that you didn't foresee.
- Reach out to your friends with a simple gesture of kindness such as a friendly text, email, phone call, flowers or a card.
- When communicating with old friends, share a memory of a past mutual experience that might spark a lively conversation and some welcome laughs today.
- It's easy to get so busy in life that we neglect our friendships. Remember to periodically express your admiration of and support for your valued companions—whether they're near or far.

Take a Day to Relax

Slow down and unwind. Take a day to focus on taking care of yourself and dedicate time to relax.

- Relaxing ideas include having a spa day, unplugging from screens, going for a swim, playing golf, lunching with friends, hiking in nature, having a picnic, going fishing or reading a book.

Visit www.MagellanHealthcare.com/About/MYMH or Air Force EAP 1-866-580-9078 (TTY 711), www.AFPC.AF.MIL/EAP



TREASURER'S REPORT

June 2021

Treasurers: Dawn O'Connell and Rebecca Workman



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$18,890.74	\$147,653.31	\$147,741.22
+ Income	\$0.06	\$5,050.51	\$4,962.60
- Expenses	\$0.00	\$0.00	\$0.00
Ending Balance	\$18,890.80	\$152,703.82	\$152,703.82

Note:

The Fidelity ending balances are 30 June 2021. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

26 Aug

Speaker: Col Wolfram, 88th Comptroller



No More Ransom Project

Several past weekly tips have brought up the dilemma of paying ransom when falling victim to ransomware. Here is another tool which can help users try to avoid that dilemma. Five years ago, an online portal called No More Ransom was launched. The purpose of this project is to aid ransomware victims in the recovery of their data without paying ransom. Any users who fall victim to ransomware should look into this project. This article provides more details on the project.

Windows 11 Compatibility scams

Windows 11 is set to be released later this year. Since Windows is the most widely used operating system in the world, it is also one of the largest targets for cybercriminals. As the release of the new version of Windows approaches, many scammers are creating malware disguised as compatibility scanners for Windows 11. This page provides information on Windows 11 including the system requirements as well as information on how to check your computer's compatibility at the end of the Frequently Asked Questions. In the end, users should never install software from an untrusted sources.

Edge Browser Tabs Displayed in AltTab View

If you use the new Edge browser and are a user of the Alt+Tab shortcut then you may find this tip useful. The Alt+Tab keyboard shortcut may be one of the most commonly known and universal operating shortcuts. This shortcut enables users to quickly jump between windows (e.g., open programs, open folders, open files). However, when the new Edge browser was released, it came with a "feature" which may not be desired by some users but is enabled by default. This feature deals with Edge's ability to work with Windows' multitasking features. More specifically, every tab in the Edge browser will be displayed in the open windows list in the AltTab view. When a user has many tabs open in Edge, this can make Alt+Tab difficult to use as too many windows will be displayed. To disable this behavior, open the Windows Settings via the Start Menu or by pressing Windows Key+I. Search the settings for Multitasking or select System then click on Multitasking. Select the dropdown under the Alt+Tab section and choose "Open Windows Only" to completely disable this feature.

Excel Themes

Many users are aware of the themes they can make use of in PowerPoint in Word to quickly format their presentations and documents. However, fewer users are aware that Excel also makes use of the same themes as PowerPoint. Depending on how Excel is being used, these themes can be very beneficial or make minimal difference. In a word, themes allow for the rapid formatting of a workbook's color palette, default font settings, and effects. For most Excel users, changing the selected theme will most noticeably affect the font of unformatted cells. Additionally, cell highlighting and table color schemes, when using the color palette (i.e., custom colors were not used), will change. The themes, colors, font, and effects settings for a workbook can be accessed in the Themes group of the Page Layout tab in Excel's ribbon. These settings can be very helpful when trying to quickly format a workbook for presentation purposes.

As a side note, the theme and color selection of any Office file is usually the cause of random color changes when copying and pasting content between files. For example, a user copies an Excel table then pastes it into a PowerPoint slide. When they do this, the colors of the table change in a seemingly random way. The likely cause of this is that the theme or color selection of the workbook does not match that of the slide deck. Matching the theme, or at least the color selection, should prevent this issue from occurring.



**ASMC – Aviation Chapter
Executive Board Meeting Minutes
29 July 2021 (1230-1307)
Microsoft Team (CHES)**

I. Call to Order - President: Beth Jankowski

II. Attendance/Reports

Treasurers: Rebecca Workman (A), Dawn O'Connell

Secretary: Shawn Kain

President-Elect: TBD

Vice-Presidents

AFAA: Brian Surowiec (A)

AFLCMC: Dawn Holding (A)

AFMC: Anne Hutchison (A)

AFRL: Kristen Wentworth

At Large: Amy Williams (A)

Contractors: Patrice Solorzano (A)

88th CPTS: Shannon Noles

Committee Chairs:

Audit: Stephanie Burd, Michelle Hatton

Augsburg Scholarship: JoAnne Wills

Awards and Recognition: Sheena Fast (A)

Chapter Competition: Heather Brodess

Communications: Colleen Robinson

Community Activities: Vacant

Health & Wellness: Fernando Mason

Membership: Rhonda Pepitone (A), Cynthia Payne

Professional Development: Vacant

Programs: Tammy Pendergast

Ways & Mean: Vacant

(A) = In Attendance

II. General Business

A. OLD:

- i. Open positions: Professional Development, Ways and Means, Community Activities, and Historian. We have descriptions of these positions in a recent newsletter.
- ii. Open Co-Chairs: Programs Committee
- iii. New officer induction was held this morning during the ASMC Breakfast. Ms Fast presided the induction
- iv. Chapter coins: Are in the proposed budget
- v. National & Local Annual Awards: All awards have been issued to either the winner or their supervisor
- vi. Fundraisers: We did not address the following in this meeting, but will keep in minutes to address in subsequent meetings. We did not submit a letter of intent to work the vendor booths for the 2021 Air Show. Potential: Dayton Dragons. Dawn O'Connell



suggestion for fundraiser (go to base gas station and pump gas for people for donations. Brian S – around Christmas, coordinate with BX and set up table out front to do gift wrapping (possible donations of giftwrap).

Action: Need to check the regulations regarding acceptance of donations.

vii. Future socials – virtual social (i.e. via Zoom) to help get more people involved in the chapter. (Tammy – POC) **Need to get more subject matters experts to talk about specific topics.**

viii. We did not address the following in this meeting, but will keep in minutes to address in subsequent meetings. Potential addition of job opportunities on website (newsletter?). (Could ask National how they do it. Agree with getting legal read. Beth – could post actual jobs to include contractor and government. Add website links for USAJOBS, AFRL, etc. on newsletter) **Action: Need to get legal read. Also, contact National to get their thoughts.**

B. NEW:

i. Reviewed and Updated Draft Visions/Goals (updated draft attached)

1. Early Careerist – Ms Moncree will reach out to Joint Force Council to reach early FM careerist –

Action: Need to create a hand-out on ASMC to hand out at early careerist events

2. Some goals included to create points for 5-Star Chapter status Action: Ms Brodess needs to codify this year's rules and share with Board

ii. Reviewed Proposed Budget

1. Action: Treasurer to place actual income/expenses for last two years in budget and send out to Board for Review/Vote

2. Budget includes 100% virtual, but if environment becomes safe for physical meetings, we will place a Board-approved addendum to the budget

iii. Next member meetings:

1. 26 Aug – Col Wolfram, 88th Comptroller Topic: FM Experiences

2. Please let Tammy Pendergast know about any potential speakers.

iv. Future Board Meetings will be held monthly, every other month switch days to allow for maximum attendance. Action: Ms Jankowski will schedule monthly board meetings for entire year.

v. Meeting adjourned @ 1320hrs.



Join ASMC for the webinar, Critical Thinking in the Workplace, presented by Peter Tyson.

There are many definitions and approaches to the topic of Critical Thinking, but which one works? Simply put, Critical Thinking is that mode of thinking where the thinker considers the quality of their thinking to improve their thinking ability, the process, and their results. Therefore, to engage in Critical Thinking, we must understand the process as it occurs in our minds and the standards of thought to use as a quality measure. The model of Critical Thinking describes the intellectual Standards of Thought (how we think) applied to the Elements of Thought (what happens when we engage in thinking about a problem/issue/concern). Thus, Critical Thinking is the deliberate use of the Standards (applications) within the Elements (operating system) in everyday thinking and the tricky problems we encounter in our professional lives. With self-reflection and correction, repetition and practice lead us to develop Intellectual Virtues, which are the hallmarks of a developed, mature Critical Thinker.

Learn more HERE: <https://asmconline.org/pd/webinars/critical-thinking/>

Date: 14 September 2021

Time: 1200 – 1300 ET (virtual doors open at 1130 ET)

CPE: 1

Platform: Zoom Meeting

Price: \$29.00 Members / \$49.00 Non-Members

REGISTER NOW: <https://imis.asmconline.org/net/Products.aspx?category=webinar>

Individual registration closes on 13 September at 1200 ET!

Group registration closes on 10 September at 1200 ET!



2020-2021 Executive Board

President	Ms. Beth Jankowski
President-Elect	TBD
Secretary	Mr. Shawn Kain
Treasurers	Ms. Rebecca Workman; Ms. Dawn O'Connell

Organizational Vice Presidents

88th CPTS VP	Ms. Shannon Noles
AFAA VP	Mr. Brian Surowiec
HQ AFMC VP	Ms. Joann Hutchinson
AFRL VP	Ms. Kristen Wentworth; Ms. Helen Barfield
AFLCMC VP	Ms. Dawn Holding
At Large VP	Ms. Amy Williams
Contractor VP	Ms. Patrice Solorzano

Committee Chairs

Audit	Ms. Stephanie Burd; Ms. Michelle Hatton
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition	Ms. Sheena Fast
Chapter Competition	Ms. Heather Brodess
Communications	Ms. Colleen Robinson
Advertising/Publicity	Ms. Anita Kerns
Newsletter Editor	Ms. Colleen Robinson
Photographer	Ms. Tracey Hearn
Webmaster	Mr. Jonathan Paden
Community Activities	Vacant
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Rhonda Pepitone; Ms. Cynthia Payne
Professional Development	Vacant
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast
Tickets	Ms. Elaine Norsworthy
Ways & Means	Vacant

