



Wright Flyer

March 2020

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Chapter President

Ane Graham

Greetings Aviation Chapter!

This month finds us in unprecedented, unique, and challenging circumstances due to COVID-19 precautionary measures. Many of us are teleworking in compliance with Governor Mike DeWine's Stay at Home order which was recently extended, with additional social distancing restrictions, from 6 April until 1 May. During this time, we are discovering new and creative ways to connect and collaborate with our co-workers to complete our daily tasks, support our Warfighters, and ensure the mission continues.

All of these rapid lifestyle changes can cause added stress. If you find yourself unable to cope, please reach out to someone. Although we are separated physically, there are several ways to communicate with someone and talk through your anxiety. You are not alone! In addition, there are several different agencies both on and off base that can help: 1st Sergeants, Chaplain, Military OneSource, Military Family Life Counseling, and Employee Assistance Program, to name a few. Stay in contact with each other and make sure your co-workers, neighbors, friends, and family are doing okay.

Most of you may already know that the Aviation Chapter has canceled the March and April luncheons and postponed the mini-PDI that was scheduled for May. A new date for mini-PDI will be discussed in the future. At this time, we are still planning to have monthly luncheons in June and beyond. However, if our current circumstances should extend into summer, we will cancel those luncheons as well. Upcoming luncheons:

- Wednesday, 17 June @ Building 1 (88 CPTS Conference Room) – Mr. Todd Baker, SAF/FMFS, will be speaking on a DEAMS topic
- July, date TBD – Mr. Raymond Casul, Director of Air Force Financial Systems Operations, will be speaking on "Robotic Process Automation (RPA)"

ASMC National PDI is scheduled for 27-29 May in Nashville, Tennessee. PDI 2020 Update on COVID-19 (As of 24 March 2020) announces, "ASMC continues to cautiously plan for the conduct of ASMC National PDI as scheduled from 27-29 May 2020...should the crisis continue, such that we need to cancel PDI, ASMC will fully refund all registration and housing fees paid, with no penalty" <https://asmconline.org/featured/pdi-2020-update-on-covid-19-as-of-24-march-2020/> If this link doesn't work for you, simply visit the National ASMC Homepage and scroll down to the "Latest News" section in the middle of the page to find links to the news articles. <https://asmconline.org/>

Additionally, on 24 March, National ASMC Executive Director, Al Runnels, announced in an email, "I intend to post updates each week, until I make a decision (in coordination with the National Executive Committee) either to cancel PDI or to definitely conduct it. Right now, I'm highly doubtful (about 85%) that we'll be able to conduct PDI...Should we end up canceling PDI, I'm planning to reach out to speakers to see if some may want to record their presentations, so we can provide perhaps ten, twenty, or more sessions to all DoD and USCG FMers (at no cost) as sort of a 'Partial Virtual PDI 2020.'"

Twitter: @asmctweets

Facebook: www.facebook.com/American-Society-of-Military-Comptrollers

<http://www.asmc-aviation.org/>



President's Message

The 2020 Vectren Dayton Air Show is scheduled for the weekend of 27-28 June, and the Aviation Chapter is seeking volunteers to help work vendor booths. This year, our chapter is partnering with International Cost Estimating and Analysis Association (ICEAA), and a portion of the funds raised will be proportionately shared between the two organizations. If you're interested in volunteering, please contact Markina McKnight at markina.mcknight.1@us.af.mil.

According to the Dayton Air Show website, "The Vectren Dayton Air Show is planning to hold the 2020 show as scheduled on June 27th and 28th. There are no plans to cancel the event. The show will monitor the Coronavirus situation closely over the next couple of months, staying in regular contact with federal agencies, health organizations, and other experts. If anything changes, a public announcement will be made." <https://daytonairshow.com/>



**March Member Meeting
Cancelled due to
COVID-19**

Upcoming Member Meetings:

June 17, Mr. Todd Baker, SAF/FMFS, will be speaking on a DEAMS topic

Location: Bldg 1, 88th CPTS Conference Room



Personnel Moves:

Matt Fortner from AFMC/FMRA to FMFA
MSgt Matt Glassburn from Australia to AFMC/FMFW
Deanna Golem-Imlay from AFMC/FMM to AFLCMC
Shawn Hempsey from AFLCMC to AFMC/FM
Shawn Kain from AFMC/FMAH to AFMC/A5/8
Thomas Luebbe from AFRL to AFMC/FMMW
Capt Raymond Mims from AFMC/FM to AFLCMC
Matt Moore from AFMC/FMRS to AFMC/FMMI
L. Steve Spencer from SAF to AFMC/FMMI
LaToya Suber from AFSC to AFMC/FM
TSgt Brian Wilkerson from AFLCMC to AFMC/FMAH

Retired:

Faith Heckler, AFMC/A5/8

Promotion:

Christian Hansen AFMC/FMMW
Stephen Babcock from AFMC/FMMI to AFMC/FMMW



Coronavirus Impacts on Certification and Continuous Learning

As we assess the impacts of the Coronavirus and the direction given for everyone to suspend travel, we recognize that people are concerned with meeting the certification and continuous learning due dates. The DACM office understands this and is working to develop a fair solution to assuage those concerns. At this time, no one should be concerned with the consequences of not meeting their due dates. Guidance will soon be released granting relief on suspense dates.

If your Individual Development Plan is impacted by the travel restrictions, please work with your supervisor to identify alternative training to supplement for any cancelled DAU training.

DoD and DAU's first priority is the protection of our people. While DAU will not offer any classes in person until further notice, please do not cancel your class attendance yet. Students will be notified several days in advance of the scheduled start date whether their class will be cancelled or offered online.

Please see the table below for current status of affected DAU course offerings. Students impacted by these changes will be provided official instructions regarding travel, and any additional administrative changes, via email. If you are an enrolled student in one of these courses, please monitor the email listed in your student profile.

Additional Information

If you need to cancel your DAU training for any reason, first coordinate with your supervisor. You will also need to submit a cancellation request through the appropriate training application system at <https://www.dau.edu/training/p/apply-for-a-course>.

Course	Class	Start Date	Location	Status
ACQ 1700	584	4/1/2020	Peterson AFB, Co.	Cancelled
ACQ 203	115	3/30/2020	Fort Belvoir, Va.	Moved Online
ACQ 203	117	3/30/2020	Kettering, Ohio	Moved Online
ACQ 203	118	3/30/2020	San Diego, Calif.	Moved Online
ACQ 203	120	3/30/2020	Hill AFB, Utah	Moved Online
ACQ 203	125	4/6/2020*	Norfolk, Va.	Moved Online
ACQ 203	554	4/6/2020*	Peterson AFB, Co.	Moved Online
ACQ 203	737	4/6/2020*	Lakehurst, Nj.	Moved Online
ACQ 203	738	4/6/2020*	Edwards AFB, Calif.	Moved Online
ACQ 203	739	4/6/2020*	Tinker AFB, Okla.	Moved Online
ACQ 203	780	4/6/2020*	Orlando, Fla.	Moved Online
ACQ 203V	307	4/6/2020	California, Md.	No Change
ACQ 203V	308	4/6/2020	Huntsville, Ala.	No Change
ACQ 265	707	3/30/2020	Linthicum, Md.	Cancelled
ACQ 315	025	4/6/2020	Fort Belvoir, Va.	Cancelled
ACQ 452	001	3/31/2020	Fort Belvoir, Va.	Cancelled
BCF 206	005	3/31/2020	Hill AFB, Utah	Cancelled
BCF 225	015	3/23/2020	Fort Belvoir, Va.	Cancelled
BCF 225	016	4/6/2020*	Huntsville, Ala.	Moved Online
BCF 275	013	3/31/2020	California, Md.	Moved Online
BCF 301	006	3/31/2020	San Diego, Calif.	Cancelled



Course Class	Start Date	Location	Status
CMC 234 703	3/30/2020	Orlando, Fla.	Moved Online
CME 204 005	3/31/2020	Richmond, Va.	Cancelled
CME 204 006	4/2/2020	Richmond, Va.	Cancelled
CME 250 302	4/6/2020	Fort Lee, Va.	No Change
CMQ 101 951	3/30/2020	Huntsville, Ala.	Moved Online
CMQ 212 301	4/6/2020	Fort Lee, Va.	No Change
CMQ 231 007	4/6/2020	San Diego, Calif.	Moved Online
CMQ 231 008	4/13/2020*	Richmond, Va.	Moved Online
CMQ 231 708	4/6/2020	Dallas, Tx.	Moved Online
CON 091 037	3/31/2020	Abderdeen, Md.	Cancelled
CON 091 038	4/7/2020	Fort Belvoir, Va.	Cancelled
CON 091 039	4/7/2020	Huntsville, Ala.	Moved Online
CON 091 040	4/14/2020*	Hill AFB, Utah	Moved Online
CON 170 032	3/31/2020	Fort Belvoir, Va.	Moved Online
CON 170 033	4/7/2020	Kettering, Oh.	Moved Online
CON 170 557	3/31/2020	Abderdeen, Md.	Cancelled
CON 234 004	4/6/2020*	Warner Robins, Ga.	Moved Online
CON 234 007	4/13/2020	Warner Robins, Ga.	Moved Online
CON 244 007	4/6/2020	San Diego, Ca.	Moved Online
CON 244 008	4/6/2020	California, Md.	Moved Online
CON 280 033	4/6/2020	Port Hueneme, Ca.	Moved Online
CON 280 710	3/30/2020	Philadelphia, Pa.	Cancelled
CON 280 711	3/30/2020	Tinker AFB, Ok	Moved Online
CON 280 712	4/6/2020	Scott AFB, Il.	Moved Online
CON 290 030	3/30/2020	Rock Island, Il.	Moved Online
CON 290 031	3/30/2020	Ford Island, Hi	Moved Online
CON 290 032	4/6/2020	Warner Robins, Ga.	Moved Online
CON 290 707	4/6/2020	Aberdeen, Md.	Cancelled
CON 320 003	3/30/2020	Abderdeen, Md.	Cancelled
CON 360 019	4/7/2020	San Diego, Ca.	Moved Online
ENG 202 038	3/31/2020	Warner Robins, Ga.	Moved Online
ENG 202 039	4/6/2020*	San Diego, Ca.	Moved Online
ENG 302 016	3/31/2020	Hanscom AFB, Ma.	Cancelled
EVM 263 026	3/31/2020	California, Md.	Cancelled
EVM 263 027	4/7/2020	Fort Belvoir, Va.	Cancelled
LOG 201 024	3/30/2020	Sterling Heights, Mi.	Moved Online
LOG 340 012	3/30/2020	San Diego, Ca.	Cancelled
LOG 340 013	3/30/2020	California, Md.	Moved Online
LOG 340 014	4/6/2020	Warner Robins, Ga.	Moved Online
PMT 257 336	4/6/2020	Huntsville, Al.	No Change
PMT 257 702	4/6/2020	Columbia, Md.	No Change
PQM 201B 705	3/30/2020	Columbus, Oh	Moved Online
PQM 301 004	4/11/2020*	Aberdeen, Md.	Moved Online

*Note: The start date for these classes has changed. For more information on DAU course status, please visit <https://www.dau.edu/News/Coronavirus-Course-Impacts>



TREASURER'S REPORT

February 2020

Treasurers: Dawn O'Connell and Rebecca Workman



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$15,508.74	\$83,105.57	\$109,850.69
+ Income	\$3,247.05	\$8,838.85	(\$4,110.85)
- Expenses	\$250.00	\$0.00	\$0.00
Ending Balance	\$18,505.79	\$91,944.42	\$105,739.84

Note:

The Fidelity ending balances are 29 February 2020. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

Jun 17	Brown Bag, Bldg 1 Conf Room
July	TBD



Slack

Slack is a freemium (i.e., free but also has premium features for a fee), application centered around group communication. Primary features include channel discussions, direct messaging, group messaging, file sharing, and a variety of app extensions (e.g., Giphy). All of the discussions and conversations are searchable and well organized. Slack can be used via a web browser in most enterprise environments with internet access and as an app on a variety of mobile devices. An important fact about this software, for the government members on this distribution, is that the app is FedRAMP Authorized and can be used by the public sector but PII and FOUO should not be sent.

This is a simple tool that may be particularly helpful in the current environment. Many users may be struggling to keep in touch with their coworkers as they transition to a temporary telework status. Slack can be used to substitute some of the regular informal interactions which occur when we are in the office. It is also a nice way to keep your work group in touch without relying on personal phone numbers and social media.

Coronavirus Scams

As this global event unfolds, please try to not allow thieves to take advantage of any fear or uncertainty you may be experiencing. Ignore any ads or unsolicited offers for virus treatments, preventative measures, supplies which have been in short supply etc. Fact-check any information you come across that is not from a trusted source. Hang up, or ignore, all robocalls and do not push any numbers as this could cause you to be targeted for more calls in the future. Watch for fake communications claiming to be from the CDC and WHO. If you are in a position where you want to support others through donations, verify that you are using a real and reliable organization/site to do so. The FTC has more information.

The Alt Key

The Alt key is one of the best keys on your keyboard that you're probably not using. This is especially true if you like using keyboard shortcuts. Everyone is fairly familiar with the Ctrl key. It allows you to perform a variety of basic functions. The Alt key allows you to do more specific functions as well as navigate a few things quickly.

While you are in a folder, a program window, or even reading an email you can use the Alt key.

When you press the Alt key there are options at the top of the window that should become highlighted. Microsoft Office should also display letters and numbers to make it easier to see. Some programs will underline certain letters.

If you press a letter that is highlighted/underlined then that option will be selected. You can also navigate the options at the top of the window with the arrow keys and press Enter on the option you want.

Example 1: In Outlook, press the Alt button. When you do this the letters F, H, S, O, and V should appear at the top of the screen. Press H, this will select the Home tab in the ribbon. You will see several letters appear. You should see an N over the New E-mail option. Now press N. This will open a new email.

So pressing Alt, H, N will open a new email.

Example 2: In Internet Explorer, press the Alt button. The File, Edit, View, Favorites, Tools, and Help options should appear at the top with File highlighted. Notice the underlined letters in each option. Press H, this will select Help. Each of the options under help will have a letter in them underlined. Press A. This will select the "About Internet Explorer" option.

So pressing Alt, H, A will show you what version of Internet Explorer you are running.

Example 3: This also works for option windows that open in most programs such as the Reminder window that pops up in Outlook when you have a meeting coming up. The Reminder window has several options: Dismiss All, Open Item, Dismiss, Click Snooze to be reminded again in:, and Snooze. So the next time the reminder pops up you can press Alt+O to open the item.



ASMC – Aviation Chapter Executive Board Meeting Minutes Cancelled

I. **President:** Ane Graham

II. Attendance/Reports

Treasurers: Rebecca Workman, Dawn O’Connell

Secretary: JoAnne Wills

President-Elect: Sheena Fast

Vice-Presidents

AFAA: Kathryn Nash

AFIT: Eliminated

AFLCMC: David Ohs

AFMC: Terri Desch

AFRL: Kristen Wentworth

At Large: Amy Williams

Contractors: Patrice Solorzano

88th CPTS: Shannon Noles

Committee Chairs:

Audit: Susan Duening

Augsburg Scholarship: JoAnne Wills

Awards and Recognition: Chris Lahmann

Chapter Competition: JR Frazier

Communications: Colleen Robinson

Community Activities: Rhonda Pepitone

Health & Wellness: Fernando Mason

Membership: Angela Brown, Cynthia Payne

Professional Development: Markina McKnight

Programs: Tammy Pendergast

Ways & Mean: Nathaniel Belvo

(A) = In Attendance

III. General Business:

A. OLD:



**March Executive Board Meeting
Cancelled due to COVID-19**



ASMC National PDI

ASMC continues to cautiously plan for the conduct of ASMC National PDI as scheduled from 27-29 May 2020.

Most of the DoD and USCG financial management workforces (as well as those of our ASMC Corporate Members) are out on telework status as our nation continues to drive social distancing practices necessary to overcome this extremely critical situation. We continue to closely monitor the COVID-19 infection status related to whether the extraordinary actions being taken by our federal, state, and local governments; private sector companies; hospitals; etc, will improve the situation to the extent that travel and group gathering restrictions are lifted and PDI registrants feel safe in traveling and participating in PDI 2020.

Approximately 1300 individuals have registered and reserved their hotel room for this valuable annual training event. By mid to late April, we should know whether the crisis will be sufficiently under control to be able to safely conduct National PDI. Again, should the crisis continue, such that we need to cancel PDI, ASMC will fully refund all registration and housing fees paid, with no penalty.

We appreciate your loyalty and support, and are doing all we can to continue to move this outstanding program forward, should this extremely critical situation be reversed and our nation returns to safe status related to gathering of groups to take advantage of valuable training and professional development activities.



2019-2020 Executive Board

President	Ms. Ane Graham
President-Elect	Ms. Sheena Fast
Secretary	Ms. JoAnne Wills
Treasurers	Ms. Rebecca Workman; Ms. Dawn O'Connell

Organizational Vice Presidents

88th CPTS VP	Ms. Shannon Noles
AFAA VP	Ms. Kathryn Nash
AFIT VP	Eliminated
HQ AFMC VP	Ms. Terri Desch
AFRL VP	Ms. Kristen Wentworth
AFLCMC VP	Mr. David Ohs
At Large VP	Ms. Amy Williams
Contractor VP	Ms. Patrice Solorzano

Committee Chairs

Audit	Ms. Susan Duening; Ms. Erine Chandler
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition	Mr. Christopher Lahmann
Chapter Competition	Mr. Clarence (JR) Frazier
Communications	Ms. Colleen Robinson
Advertising/Publicity	Ms. Anita Kerns
Newsletter Editor	Ms. Colleen Robinson; MSgt Pedro Padilla
Photographer	MSgt Pedro Padilla; Ms. Colleen Robinson
Webmaster	Mr. Jonathan Paden
Community Activities	Vacant
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Angela Brown; Ms. Cynthia Payne
Professional Development	Ms. Regina Elliott; Ms. Julie Louthain
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast; Ms. April Kettlewell
Tickets	Ms. Jeannette Dennis
Ways & Means	Mr. Nate Belvo

