



Wright Flyer

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FROM THE CHAPTER PRESIDENT



Chapter President

Jeremy Miller

Greetings,

It is finally starting to look and feel like spring. Thank you to those who joined us for our meeting in March at the USO building on base. Ms. Deanna Golem-Imlay came and spoke about CAM 101. I personally felt it was a great meeting and the USO building worked out well for our brown bag luncheon. As usual, we are always looking for feedback. Please let us know if you liked the brown bag option on base. We are trying to branch out and try new alternatives for our monthly meetings to best serve our membership. Our April meeting will be held on the afternoon of the 23rd at the Fox and Hound. This month's meeting will be a social focused on networking. We are looking at reserving one of the side rooms at the Fox and Hound. The social will start at 3pm. We hope you can come out and join us for some networking and fun at this month's meeting. More details will be coming shortly.

Again, thank you to all of those who took the time to nominate individuals or teams for ASMC awards. The nominations have been reviewed and scored. We look forward to sharing the winners with you at the upcoming mini PDI in May. Speaking of mini PDI, I hope you will take the time to join us for our mini PDI set to be hosted here at Wright-Patterson May 16th at the Hope Hotel. Our chapter has a committee that works very hard to plan and organize a world class event every year. We have great speakers and a full day of FM training and networking planned. I hope to see many of you there this year.

Also, registration is open for the National PDI. Hopefully many of you will be able to attend the national PDI this year which will be hosted in San Antonio. The national PDI is a great opportunity to hear excellent speakers and network with employees across the DOD spectrum.

Do you have someone you think would be a great speaker or a topic you would like us to focus on? Let us know! Finally, If you move to a new organization, please ensure that you let your local VP know so that your membership VP affiliation can be updated. If you are not receiving information from your VP, please contact our membership chair Angela Brown at 656-2618, or myself, and we will ensure that you are put in contact with your respective VP.

As always, please feel free to contact me with any questions, concerns, or suggestions!

Website: <https://engage.asmconline.org/home> - communities - Aviation Chapter

Twitter: @asmctweets

Facebook: www.facebook.com/American-Society-of-Military-Comptrollers



March Member Meeting

Speaker: Mrs. Deanna Golem-Imlay

Chief, Centralized Asset Management - Budget

Programs Division, HQ AFMC/FMM

CAM Budget Programs Overview



April Member Meeting - Date 23 Apr 2019

Topic: Networking Social

**Location: Fox and Hound,
Beavercreek**



Please join your ASMC Aviation Chapter colleagues for a Meeting and Networking Social

What: ASMC Aviation Chapter Meeting and Networking Social

Where: Fox and Hound

2661 Fairfield Commons Blvd, Beavercreek

When: Tuesday, April 23, 2019

3:00 – 5:30 pm

A short meeting with greeting and announcements will take place about 3:45 pm.

Save the date for the 23rd Annual ASMC Aviation Chapter Mini-PDI

Aviation Chapter of the American Society of Military Comptrollers (ASMC)
and HQ AFMC/FM present the

23rd Annual Mini-PDI

16 May 2019

“Preparing the Way for Rapid Innovation”

Hope Hotel and Conference Center
10823 Chidlaw Rd. Dayton, OH 45433

0800-1630 (Registration begins at 0700)

\$50.00 Registration Fee ** Includes a light breakfast, coffee, tea and afternoon snack**

Accepting GPC, MC/VISA, Check, Cash

To Register: (1) Enroll in **ETMS Course Number: ASMC-AC-MPDI**
(2) Contact an ASMC Vice President for your meal selection



ASMC VPs: 88th CPTS: Shannon Noles; **AFAA:** Sheena Fast; **AFIT:** Janene Garza; **AFMC:** Terri Desch; **AFLCMC:** David Ohs;
AFRL: Kristen Wentworth

LUNCH MENU

Choose 1 Meat: Lemon Baked Cod w/ Rice Pilaf or Chicken Supreme w/ Parsley Buttered Potatoes
Meal includes: House Salad w/ Ranch & Italian Dressing, Seasoned
Green Beans, Rolls & Butter, Dessert, Coffee / Tea / Decaf *Vegetarian and gluten-free meals offered

Community Actions Committee will concurrently host a voluntary canned goods drive at the Registration Table

Please visit our chapter website at www.facebook/pages/American-Society-of-Military-Comptrollers



Innovation Drives Change - Impacts the Air Force and Airman

David L. Manchester and MSgt Samuel Gaare*

If we are to field the larger, more capable, more lethal joint force envisioned by Secretary Mattis, these ideas must be heard rather than ignored. Senior Leaders from all echelons have recognized that, as a force, we desperately need a mechanism to actively pursue and develop these ideas instead of missing yet another opportunity to save money, labor hours, or simply improve our quality of life.

The Air Force has risen to this challenge through the Airmen Powered by Innovation (API) program. The 37th Vice Chief of Staff of the Air Force, General (retired) Larry O. Spencer, introduced API with a vision to unleash the innovation alive in all Airmen (officers, enlisted and civilians). Previous Air Force innovation programs suffered due to a limited scope that did not extend beyond an Airman's direct supervisory chain. The previous approach missed countless opportunities for actionable items and led our Airmen to collectively think "Why bother?" instead of "Why not?" In response, the current API program solicits submissions from across the entire Service and provides a straight line between Airmen and the Senior Leaders who possess the resources and authority to direct change. Furthermore, API emboldens Airmen to join the charge and share their own ideas; each submitter is immediately granted a \$2,500 reward upon approval by the API cell rather than waiting through a possibly lengthy implementation process. The results speak for themselves. Since February 2014, API has received over 8,500 submissions, more than 300 of which have been approved by senior leadership at either a Major Command or the Headquarters Air Force. Individual Airmen have been rewarded nearly \$200K for their efforts and, in return, the Air Force has been provided with over \$130M in benefits.

Take MSgt Zeshan Meer, an air Combat Command maintainer who created the Munitionis Integrated Tablet because he was fed up with the time wasted on shuffling information between his clipboard, computer and colleagues. The tablet consolidates the Information Technology resources of the Munitions and Weapons community and provided a single gateway to all traditional desktop PC programs, Global Combat Support System content, and Maintenance Information Systems in real time. MSgt Meer's submission has taken over two years to implement, but the Service-level reach of API has allowed the innovation to already save thousands of labor hours and enable other units to cut their IT costs by 45%. MSgt Meer is an example of how a single Airman's innovation can efficiently cut costs across the entire Air Force and enable us to better execute our mission.

Some ideas can be as simple as a tool and a checklist. Technicians responsible for maintenance on the F110-GE-100/129 engines regularly remove and replace cable condemned for broken Electro Magnetic Interference bands. Typically, the replacement requires two personnel to perform and takes between 2 to 3 hours to complete. The technicians designed a tool set that could be locally manufactured and developed a checklist with procedures that was added to their technical manual. Annual savings to the Total Force is approximately \$2M.



These examples, among many others, demonstrate how unleashing innovation can impact Airmen and their jobs, and also how their ideas can benefit not only the Air Force of today, but our future Air Force as well. The API program recognizes that as technologies advance and priorities change, some submissions that may seem impossible or low-priority today may become achievable and high-priority tomorrow. With this in mind, every submission that passes an initial screening is maintained on a Senior Leaders list for continued review. Airmen interested in submitting innovative suggestions or checking out some of the great ideas that are already changing the way our Air Force does business can visit the API website via the Air Force web portal.

Leaving things better than we found them is a privilege and a responsibility shared by all members of our military Services, Chairman of the Joint Chiefs of Staff General Joe Dunford stated unequivocally this year that, *"The joint force is full of the most talented men and women in the world, and it is our responsibility as leaders to unleash their initiative to adapt and innovate to meet tomorrow's challenges."* Look for ways you can innovate within your own Service, seek out avenues to propagate good ideas, and identify what offices exist that can help approve, implement, and reward those ideas. The world we live in will never stop changing, and neither should we.

*Reprinted with permission



TREASURER'S REPORT

February 2019

Treasurers: Dawn O'Connell and Rebecca Workman



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balance	\$16,395.20	\$89,830.74	\$99,003.86
+ Income	\$0.05	\$2,113.68	\$2,299.12
- Expenses	\$1,288.95	\$0.00	\$0.00
Ending Balance	\$15,106.30	\$91,944.42	\$101,302.98

Note:

The Fidelity ending balances are **28 February 2019**. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

Apr 23

Networking Social, Fox and Hound



“Copy Path As” in File Explorer

Sometimes you may need to include the path to a file on a shared drive in an email. Additionally, you may want to create a shortcut on your desktop that leads to a specific file, or folder, on your computer. Windows provides a quick method for obtaining the file path which is required for creating a link or shortcut. Navigate to the file you wish to create a link or shortcut to. While holding the “Shift” key, right-click on the target file or folder. Doing so should open the alternate context menu. You should find an option to “Copy Path As” in the middle of the list of options. After selecting this option, the path has been copied to your clipboard and you are now able to paste it where ever you need. The path will be enclosed in quotation marks which will need to be removed if you are creating a shortcut or link.

Outlook Weather Bar

Outlook 2016 added a handy Weather Bar feature to the calendar. When viewing the calendar in Outlook, the Weather Bar is displayed across the top. To enable the Weather Bar, follow these steps in Outlook. Click on File in the ribbon and then select Options. In the Outlook Options window, select the ‘Calendar’ section. Scroll down to the bottom of the calendar settings and you will find an option to ‘Show weather on the calendar’. Check this box and click ‘OK’. The Weather Bar should now be displayed in the calendar. By default, the Weather Bar will display New York, NY. You can change this by clicking on ‘New York, NY’ and select “Add location”. Up to 5 locations can be saved at a time. In the three day forecast shown in the bar, you can click on a specific day for more details. While viewing the details, a “See more online” link will be displayed. Clicking on this link will open the forecast from MSN Weather in your internet browser.

More Universal Web Browser Keyboard Shortcuts


The following navigation shortcuts should work in most internet browsers (e.g., Internet Explorer, Firefox, Chrome, Edge, Opera). Normally, you type the address into the address bar and press Enter. These shortcuts can help you more quickly open a webpage that belongs to the ‘.com’ domain in a variety of ways. For any of these shortcuts, type the domain name then press the shortcut keys listed below.

For example, type “google” into your browser’s address bar without the quotes then press Ctrl+Alt+Enter. Your browser will add “www.” before “google”, “.com” after “google, and open the page in a new tab.

Ctrl+Enter adds “www.” before the domain name, “.com” after the domain name, and opens the page in the current tab.

Ctrl+Alt+Enter adds “www.” before the domain name, “.com” after the domain name, and opens the page in a new tab.

Ctrl+Shift+Enter adds “www.” before the domain name, “.com” after the domain name, and opens the page in a new window.

Ctrl++Enter adds “www.” before the domain name, “.com” after the domain name, and opens the page in a new tab but does not switch to the tab.



Anatomy of a URL

Uniform Resource Locators (URLs) are the addresses used to find websites on the internet. URLs are used in the form of addresses entered in the address bar of an internet browser or by clicking on links. Knowing the basic parts of a URL can help you more safely navigate the internet. Below are some basic parts of a URL:

Protocol – indicates the communication protocol your computer is using. Hypertext Transfer Protocol (HTTP) and Hypertext Transfer Protocol Secure (HTTPS) are common examples of protocol. Ideally, anytime you log into a site, you will be using HTTPS.

Domain name – is the unique reference each web site has. Examples would include “google.com”, “irs.gov”, etc. When clicking on links, it is a good idea to check the link and ensure the domain listed is the same domain the link claims to be directing you to.

Subdomain – a subdivision of a domain. Examples include “videos.google.com” or “en.wikipedia.com”. The subdomains may identify a specific content area of a site or a division of a site by language.

Path – this is everything which follows the domain name that is separated by forward slashes. These are very similar to the addresses for files and folders you have on your computer. The path to Wikipedia’s page about URLs can be seen in the page’s link (en.wikipedia.org/wiki/URL).

Query, Parameters, and Fragments – are parts of a URL for any query on the site. These parts of the URL are generally preceded by a question mark.

Use Public Charging Stations with Caution

USB has become the standard connection type for computers, phones, and many other devices. One benefit to this standardization is the appearance of USB capable outlets and even USB charging stations in public areas such as restaurants and airports. With the release of the USB-C standard, the electronics industry gained a standardized way to provide faster data transfer speeds along with significantly higher power transfer ratings. This has enabled more powerful devices such as external video cards and network cards to be connected to a laptop through the same port it uses for power.

Unfortunately, this convenience has also become an attack vector for data thieves and digital attackers. Malicious devices could be inserted into, or connected to, charging stations. These devices could potentially bypass the security software on your computer enabling it to steal data or insert malware while you are charging your device. Finally, these public charging stations could simply be damaged or incompatible with your device. This could result in too much power being sent to the device which could damage your battery or the device itself.

The best thing you can do is to have a charging cable or external battery to power/charge your devices if you know the battery will not last until you get home. If you must use a charging station, examine the ports before using them. Check for any signs of sparks, burns, or marks that indicate the panel may have been forcibly removed or tampered with.

Random Word Keyboard Shortcuts

Ctrl+Shift+Z converts the selected text to plain text and removes most formatting

Ctrl+Shift+F opens the Font settings window for the selected text

Ctrl+= toggles subscript formatting for the selected text

Ctrl+Shift+= toggles superscript formatting for the selected text



**ASMC – Aviation Chapter
Executive Board Meeting Minutes
20 March 2019 (1300-1400)**

I. Call to Order - President: Jeremy Miller

II. Attendance/Reports

Treasurers: Rebecca Workman, Dawn O'Connell

Secretary: JoAnne Wills

President-Elect: Ane Graham

Vice-Presidents

AFAA: Sheena Fast

AFIT: Rhonda Pepitone

AFLCMC: David Ohs

HQ AFMC: Terri Desch

AFRL: Kristen Wentworth

At Large: Amy Williams

Contractors: Ellen Gill

88th CPTS: Shannon Noles

Committee Chairs:

Audit: Susan Duening Erine Chandler – JR needs to complete the final audit memo.

Augsburg Scholarship: JoAnne Wills

Awards and Recognition: Chris Lahmann

Chapter Competition: JR Frazier

Communications: Colleen Robinson

Community Activities: Markina McKnight

Health & Wellness: Fernando Mason

Membership: Angela Brown, Cynthia Payne

Professional Development: Maurice "Mo" Ottinger

Programs: April Kettlewell, Tammy Pendergast,

Ways & Means: Cheryl Deckard – Air Show call for volunteers will be coming out soon.

III. General Business:

A. OLD:

i. Mini PDI – Date set for 16 May. Package is still sitting at JA for approval. Several VPs have not seen the flyer come out for the Mini PDI. Will resend to Board and VPs. Still need to check to see if we need to get approval for raffle.

ii. ASMC Awards – All have been sent to National. National award winners will be notified by Apr. Local Aviation Chapter winners will not be notified, but nominees should attend Mini PDI.

iii. AFI 34-223 - Still need to review and contact National on what they are doing.



B. NEW:

i. Ensuring 5 Star Status: submission, April 1-March 31st ASMC year – There are still outstanding items that are needed for 5 Star submission. Once they are received there should not be a problem with attaining 5 Star status.

ii. “Engage” – website options – Hosting own web space would cost \$80-\$100 a year. Jeremy will send out a vote to determine if we host or wait for National to come up with a web solution.

iii. National PDI sponsorship – Jeremy sent out sponsorship.

iv. Golf outing this year? Need to check with Angela

v. Next Member meeting:

1. April TBD

IV. Next Board meeting: 16 April 19



ASMC HQ Career Opportunity

ASMC is hiring for the position of Associate Director, Education and Professional Development. The position will be housed at the ASMC HQ offices located in Alexandria, Virginia.

Applications may be emailed to Al Runnels at runnels@asmconline.org or mailed to him at 415 N. Alfred St, Alexandria, VA 22314. Applications submitted via email after 3 May 2019 or mailed with a postmark after 3 May 2019 will not be considered.

Position Title: Associate Director, Education and Professional Development

Position Location: Headquarters, ASMC, 415 N. Alfred St, Alexandria, VA 22314

Position qualifications, duties, and responsibilities are included in the attachment.

Compensation, benefits, and conditions of employment:

Salary Range: \$90,000 – \$100,000

Subject to specific plan requirements employee may be eligible to participate in health, dental, vision and ASMC's 401k retirement plan. Employee is eligible for paid federal holidays, and also annual and sick leave.

- Paid annual leave at a rate of 10 days/year for each of the first five years of employment with ASMC. After year 10, paid annual leave is capped at 15 days per year. Employee may accumulate unused annual leave in excess of 15 days during the calendar year; however, unused annual leave in excess of 15 days at the end of the calendar year will be lost and not carried forward to the subsequent year.
- Paid sick leave: accrual rate of 4 hours per two-week pay period. Employee may accumulate unused sick leave indefinitely during employment with ASMC; however, the Society does not compensate employees for unused sick leave at termination of employment.
- Participation in ASMC's 401k pension plan, at up to a 6% rate of total annual compensation (base salary, plus bonuses, if applicable); company matching of the up to 6% rate begins after 6 months of employment, but is payable (vested) only after two years of employment with ASMC.
- As part of ASMC Management staff, employee is expected to work at least a 40-hour regular workweek. Overtime pay is not authorized.
- Free parking will be available.

Application packages must be received no later than May 3rd. For more information see the national web page <https://asmconline.org/featured/asmc-hq-career-opportunity/>



2018-2019 Executive Board

President	Mr. Jeremy Miller
President-Elect	Ms. Ane Graham
Secretary	Ms. JoAnne Wills
Treasurers	Ms. Rebecca Workman; Ms. Dawn O'Connell

Organizational Vice Presidents

88th CPTS VP	Ms. Shannon Noles
AFAA VP	Ms. Sheena Fast
AFIT VP	TSgt Janene Garza
HQ AFMC VP	Ms. Terri Desch
AFRL VP	Ms. Kristen Wentworth
AFLCMC VP	Mr. David Ohs
At Large VP	Ms. Amy Williams
Contractor VP	TBD

Committee Chairs

Audit	Ms. Susan Duening; Ms. Erine Chandler Ms.
Augsburg Scholarship	JoAnne Wills
Awards and Recognition	Mr. Christopher Lahmann
Chapter Competition	Mr. Clarence (JR) Frazier
Communications	Ms. Colleen Robinson
Advertising/Publicity	Ms. Anita Kerns
Newsletter Editor	Ms. Colleen Robinson; MSgt Pedro Padilla
Photographer	MSgt Pedro Padilla
Webmaster	Mr. Jonathan Paden
Community Activities	Ms. Markina McKnight
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Angela Brown; Ms. Cynthia Payne
Professional Development	Dr. Maurice "Mo" Ottinger
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast;
Tickets	Ms. April Kettlewell; Ms. Jeannette Dennis
Ways & Means	Ms. Cheryl Deckard
Golf Outing	Ms. Angela Ruter

