



Wright Flyer

February 2019

<http://chapters.asmconline.org/aviation>

This Issue:

<i>Message from the President</i>	1
<i>Chapter Luncheon</i>	2
<i>Chapter Member News</i>	3
<i>FM Article</i>	4
<i>Treasurer Report/ Chapter Calendar</i>	6
<i>Computer Tips & Tricks</i>	7
<i>Executive Board Meeting Minutes</i>	8
<i>ASMC National News</i>	10
<i>Executive Board Roster</i>	11

FROM THE CHAPTER PRESIDENT



*Chapter President
Jeremy Miller*

I am looking forward to our February chapter meeting this week. We are having a joint luncheon with ICEAA. We are fortunate to have Ms. Kathy Sowers as our speaker this month who is talking about “Challenges the Air Force is facing and AFLCMC’s involvement and support”. For the first time in quite a while, the luncheon will be held at the Wright-Patt Club.

Again, thank you to all of those who took the time to nominate individuals or teams for ASMC awards. We received a good number of nominations which have been forwarded to National to compete at that level. We have a lot of great Financial Managers within our chapter who will compete well at the national level. We are also working at the moment to rate the packages and select winners at the chapter level. Winners will be announced and recognized at the mini PDI here locally in May.

Speaking of mini PDI, I hope you will take the time to join us for our mini PDI set to be hosted here at Wright-Patterson May 16th at the Hope Hotel. Our chapter has a committee that works very hard to plan and organize a world class event every year. We have great speakers and a full day of FM training and networking planned. I hope to see many of you there this year. More details about registration will be sent out as we get closer to the event.

Do you have someone you think would be a great speaker or a topic you would like us to focus on? Let us know! Finally, If you move to a new organization, please ensure that you let your local VP know so that your membership VP affiliation can be updated. If you are not receiving information from your VP, please contact our membership chair Angela Brown at 656-2618, or myself, and we will ensure that you are put in contact with your respective VP.

As always, please feel free to contact me with any questions, concerns, or suggestions!

Website: <https://engage.asmconline.org/home> - communities - Aviation Chapter
Twitter: @asmctweets
Facebook: www.facebook/pages/American-Society-of-Military-Comptrollers



February Member Meeting

Ms. Kathryn Sowers

Director, Financial & Comptroller, AFLCMC/FM

Joint meeting with ICEAA



Tuesday, March 19, 2019

Speaker: Mrs. Deanna Golem-Imlay
Chief, Centralized Asset Management - Budget Programs Division,
HQ AFMC

Topic: CAM Budget Programs Overview
Location: USO Building, Kitty Hawk Area
FREE - Brown Bag Lunch
Social Starts at 11:00 am

April (mid month) Date TBD

Speaker: Mr. Todd Green
Technical Advisor, ALCMC/FM-FZ

Topic: FIAR Update
Location: TBD



Save the date for the 23rd Annual ASMC Aviation Chapter Mini-PDI

Aviation Chapter of the American Society of Military Comptrollers (ASMC) and HQ AFMC/FM present the

23rd Annual Mini-PDI

16 May 2019

“Preparing the Way for Rapid Innovation”

Hope Hotel and Conference Center
10823 Chidlaw Rd. Dayton, OH 45433

0800-1630 (Registration begins at 0700)

\$50.00 Registration Fee ** Includes a light breakfast, coffee, tea and afternoon snack**

Accepting GPC, MC/VISA, Check, Cash

To Register: (1) Enroll in **ETMS Course Number: ASMC-AC-MPDI**
(2) Contact an ASMC Vice President for your meal selection



ASMC VPs: 88th CPTS: Shannon Noles; AFAA: Sheena Fast; AFIT: Janene Garza; AFMC: Terri Desch; AFLCMC: David Ohs; AFRL: Kristen Wentworth

LUNCH MENU

Choose 1 Meat: Lemon Baked Cod w/ Rice Pilaf or Chicken Supreme w/ Parsley Buttered Potatoes
Meal includes: House Salad w/ Ranch & Italian Dressing, Seasoned Green Beans, Rolls & Butter, Dessert, Coffee / Tea / Decaf *Vegetarian and gluten-free meals offered

Community Actions Committee will concurrently host a voluntary canned goods drive at the Registration Table

Please visit our chapter website at www.facebook/pages/American-Society-of-Military-Comptrollers

Audit 101: Language to Know

On October 2017 the Air Force concluded "Audit Readiness" moved to "Remediation", which coined an updated term for FIAR (Financial Improvement and Audit Remediation) and initiated the full financial statement audit. During the first full financial statement audit this past year, the auditors obtained a better understanding of Air Force business processes and lessons learned as the Air Force works toward an unmodified audit opinion.

In your role as a Financial Manager supporting the Air Force's financial statement audit, there are a few technical terms that will be helpful to know.

Independent Public Accountant (IPA) – the external auditor that examines the financial records and business transactions of a company with which it is not affiliated. The Air Force IPA is Ernst & Young (EY)

Audit Opinion – A written statement describing an auditor's independent, unbiased, and qualified evaluation of the accuracy and completeness of an agency's financial statements and processes, as well as an evaluation of an agency's compliance with Generally Accepted Accounting Principles (GAAP)

Notice of Findings and Recommendations (NFRs) – Issued by auditors detailing the who, what, when, where, and why of identified deficiencies and recommending courses of action to resolve and remediate them

NFR Remediation – The act of implementing the recommendation included within the NFR and resolving the identified deficiency

Financial Statements and Related Notes – A summary of fiscal year financial information

Financial Statement Audit – Examination of an entity's financial statements and accompanying disclosures by an IPA

Corrective Action Plan (CAP) – Details the specific actions to be implemented, including the date that each action will be implemented and completed, to remediate and resolve the NFR issued by the IPA

Provided by Client (PBC) – A request made by the external auditor, other than a request specific to a selection from the general ledger, or defined population (see sample below), that will require the Air Force to provide explanation, documentation, or both to fulfill that request

Sample – A request made by the external auditor related to a specific selection from the general ledger, or defined population that will require the Air Force to provide explanation, documentation, or both to fulfill the request



TREASURER'S REPORT

January 2019

Treasurers: Dawn O'Connell and Rebecca Workman



	WPFCU - Chapter General Funds	Fidelity - Chapter Investments	Fidelity - Augsburg Scholarship
Beginning Balace	\$15,179.85	\$83,105.57	\$91,755.93
+ Income	\$2,051.79	\$6,725.17	\$7,247.93
- Expenses	\$836.44	\$0.00	\$0.00
Ending Balance	\$16,395.20	\$89,830.74	\$99,003.86

Note:

The Fidelity ending balances are **31 January 2019**. The Fidelity account balances are investments and fluctuate with the market. This causes unrealized gains and losses, which are captured in the Income.

Aviation Chapter Calendar

19 Mar

Brown Bag — USO Bldg, Kitty Hawk



Cyber Hygiene

With tax season ramping up, so is tax based identity theft and fraud. So I wanted to provide a definition of Cyber Hygiene and summarize the detailed recommendations I gave in Weekly Tips #114 which you can pull from one of the archives linked at the end of this email. The term Cyber Hygiene was coined in 2000 by Vinton Cerf while addressing congress. In short, Cyber Hygiene are the practices taken by users to improve their security online, on their electronic devices, and in their home networks. Below is a summarized list of recommended practices:

Passwords: The use of strong passwords which are random and unique is one of the most critical practices a user should have. Periodically changing passwords to accounts and devices which store critical information is also a good habit to have.

Software: All software should be updated regularly to prevent vulnerabilities due to newly discovered attack vectors.

Hardware: All hardware should have the firmware updated regularly. This is critical for your home Wi-Fi routers and smart devices. Unfortunately, not all hardware is provided firmware updates or they stop receiving updates after a period of time.

Data: At a minimum, you should have a backup of all important data. Each backup is a copy of your important data which is stored on a physically separate storage device. For example, copying all of your computer or smartphones files to an external hard drive is one way to backup your data. Another example would be the use of cloud storage such as Google Drive or OneDrive. Each of your backups should be encrypted with a password and stored in a safe location. I recommend putting a backup of your files on an external drive and then placing that drive in a document safe. This will help protect your data from some degree of fire or flood. Remember, your backups become less useful overtime if you do not keep them up-to-date.

Internet/Network: Your home network should be secured with strong passwords. Minimizing your usage of public networks is recommended as you never know who else is on them.

Browsing/Email: When browsing the internet and reading emails, ensure you that any links you click or email you open are what they claim to be. In many cases you can right-click on a link and copy it. Then when you paste it, you can check the first part of the address to see if it matches the site the link claimed to be to.

Random PowerPoint Shortcuts

Ctrl+Shift+Tab toggles between Outline view and Thumbnail view

Ctrl+Shift+G groups the selected shapes

Ctrl+Shift+H ungroups the selected groups



**ASMC – Aviation Chapter
Executive Board Meeting Agenda**

19 February 2019 (1300-1400)

Meet-Me Number: DSN 787-8001, Commercial (937) 257-8001

I. Call to Order - President: *Jeremy Miller*

II. Attendance/Reports

Treasurers: *Rebecca Workman, Dawn O’Connell*

Secretary: *JoAnne Wills*

President-Elect: *Ane Graham*

Vice-Presidents

AFAA: *Sheena Fast*

AFIT: *Janene Garza*

AFLCMC: *David Ohs*

AFMC: *Terri Desch*

AFRL: *Kristen Wentworth*

At Large: *Amy Williams*

Contractors: *Ellen Gill*

88th CPTS: *Shannon Noles*

Committee Chairs:

Audit: *Susan Duening Erine Chandler*

Augsburg Scholarship: *JoAnne Wills*

Awards and Recognition: *Chris Lahmann*

Chapter Competition: *JR Frazier*

Communications: *Colleen Robinson*

Community Activities: *Markina McKnight*

Health & Wellness: *Fernando Mason*

Membership: *Angela Brown, Cynthia Payne*

Professional Development: *Maurice “Mo” Ottinger*

Programs: *April Kettlewell, Tammy Pendergast*

Ways & Mean: *Cheryl Deckard*

III. General Business:

A. OLD:

i. ASMC Awards

ii. Ensuring 5 Star Status: where we stand, April 1-March 31st ASMC year

iii. AFI 34-223

iv. Quarterly Private Organization Meeting



B. NEW:

- i. Mini PDI – *Markina/Terri*
- ii. “Engage” – *issues with non-ASMC members accessing site*
- iii. Next Member meeting:
 - 1. March luncheon 19 March 19 at USO building

IV. Next Board meeting: 19 March 19



National Professional Development Institute (PDI) Registration is now open for PDI 2019

The PDI 2019 program will include general and Service Day sessions, mini-courses, and workshops, focusing on defense financial management competency areas. The Mini-courses will provide DoD participants the opportunity to obtain direct credit toward meeting certain DoD FM Certification requirements. The PDI provides a valuable forum for participants from Service HQs, major commands, and installation level (as well as from combatant commands and defense agencies) to collaborate with leadership, peers, vendors, and clients. This event also showcases individuals and teams who have been recognized by ASMC for their excellent contributions to the field of defense financial management.

While registering for PDI 2019, please note the following:

- Payment is required at the time of registration so please be sure you have obtained authorized funding and understand your organization's regulations for payment.
- Attendees arriving early are invited to participate in Monday and Tuesday sessions and special events. Please check the PDI 2019 website for more details including pricing for additional events.
- The PDI officially kicks off with Opening Ceremonies on Wednesday morning at 0800, followed by Service Day activities.
- When completing registration, attendees should select which Service Day activities (occurring on May 29) they wish to attend (Army, Air Force, Coast Guard, Navy, or Defense-Wide.)
- Breakfast and lunch (provided Wednesday – Friday) and the Welcome Dinner (on Wednesday evening) are included in the PDI registration fee.

Registration and Housing Information

- Changes to existing registrations may be made by logging in to the registration site. You will need your registration number from your confirmation email and the email address you used to register.
- You must complete your PDI Registration prior to making housing reservations. Links to housing will be available upon completion of the online registration process.
- Housing questions may be directed to pdihousing@rhq.com or (702) 798-8376.

Registration Fees

Registration includes meals (noted above) and access to Virtual PDI 2019.

- Member \$595 (before May 1), \$695 until event date
- Non-Member \$700 (before May 1), \$800 until event date

In order to receive the member registration rate, you must be a member in good standing at the time of registration.

Note: Each month, all on-time or early renewals for one or three years will be entered into a random drawing to award two \$50 gift cards and one \$150 gift card, respectively. Additionally, ASMC members who renew their membership for a three-year term can now receive a 20% discount on their membership! Renew your membership on time or early here.

There are no refunds for cancellations made after April 30.

Should you have any questions about registration, please contact pdiregistration@rhq.com or (702) 798-8376. Registration office hours are 0700 – 1630 Central Time.



2018-2019 Executive Board

President	Mr. Jeremy Miller
President-Elect	Ms. Ane Graham
Secretary	Ms. JoAnne Wills
Treasurers	Ms. Rebecca Workman; Ms. Dawn O'Connell

Organizational Vice Presidents

88th CPTS VP	Ms. Shannon Noles
AFAA VP	Ms. Sheena Fast
AFIT VP	TSgt Janene Garza
AFMC VP	Ms. Terri Desch
AFRL VP	Ms. Kristen Wentworth
AFLCMC VP	Mr. David Ohs
At Large VP	Ms. Amy Williams
Contractor VP	TBD

Committee Chairs

Audit	Ms. Susan Duening; Ms. Erine Chandler
Augsburg Scholarship	Ms. JoAnne Wills
Awards and Recognition`	Mr. Christopher Lahmann
Chapter Competition	Mr. Clarence (JR) Frazier
Communicaons`	Ms. Colleen Robinson
Advertising/Publicity	Ms. Anita Kerns
Newsletter Editor	MSgt Pedro Padilla; Ms. Colleen Robinson
Photographer	MSgt Pedro Padilla
Webmaster	Mr. Jonathan Paden
Community Activities	Mr. Darrell Allen II; Ms. Markina McKnight
Health & Wellness	Mr. Fernando Mason
Membership	Ms. Angela Brown; Ms. Cynthia Payne
Professional Development	Dr. Maurice "Mo" Ottinger
Early Careerist	Ms. Sandra Moncree
Programs	Ms. Tammy Pendergast; Ms. April
Tickets	Kettlewell Ms. Jeannette Dennis
Ways & Means	Ms. Cheryl Deckard
Golf Outing	Ms. Angela Ruter

